

Dear Colleagues,

This is the fourth installment of the WSUFA Action Committee's "Did You Know?" series. The purpose of these notices is help you better understand and exercise your rights and opportunities under the IFO/MnSCU contract.

Our grievance officer, negotiator, and savvy union thug, Dr. Matt Hyle asks:

Did you know?

Personal days are one of the numerous categories of paid personal leave found in **Article 17 Paid Leaves of Absence** (the others are sick leave, bereavement leave, military leave, and court-related leaves and paid leave of absence for retraining or further training). Full time faculty members receive 3 personal days per academic year or nine month appointment while adjuncts receive up to one personal day per semester. Unlike sick leave, personal days do not accrue: unused personal days disappear at the start of new appointment period for fulltime faculty.

Personal days are for those situations not covered by the listed categories above. The request form for a personal day allows space for providing further detail. However, the requester can be as specific or as general as he/she feels comfortable: "Personal" is an appropriate and legitimate reason that should not be questioned.

By any chance, if any faculty member encounters any difficulty requesting or using personal days, he or she should contact Grievance Officer/Negotiator, Matt Hyle mhyle@winona.edu or WSUFA President, Darrell Downs ddowns@winona.edu