

**WSU FACULTY SENATE
REQUEST FOR ACTION FORM**

[Submit Electronically at least 5 days Before Scheduled Senate Meeting]

<i>Date Submitted:</i>		<i>Agenda Date & Item Number:</i> <i>[For Senate Secretary]</i>	
<i>Faculty Member/Committee Making Proposal:</i>		<i>Faculty Contact Information:</i>	
<i>Any Previous Action Taken on Proposal (if any):</i>			
<i>Brief Description of Proposal/Concern: [250 words maximum]</i>			
<i>Requested Action by Senate:</i>	<i>Informational Only:</i>	<i>Refer to Meet and Confer:</i>	<i>Other Specific Senate Action:</i> <i>Refer to Committee:</i> <i>Support:</i> <i>Additional Study:</i> <i>Other:</i>
<i>Estimate of Any Costs Associated with Proposal:</i>			
<i>[For Senators: Tracking of Action Taken on Proposal]:</i>			
<i>Date Taken</i>	<i>Specific Action Taken By Senate [Committees, Meet and Confer, Other action]</i>		