



Sports Club Council Constitution

Last Update 5/9/2019
Kate Noelke, Director of Integrated Wellness

Article I: Identification

Section 1. Name:

The name of this organization shall be The Winona State University Sports Club Council known as the S.C.C.

Section 2. Purpose:

The purpose(s) of this organization shall be to provide financial assistance from the budget provided by Winona State University Student Senate and to address and enforce policy that pertains to each Sport Club and the S.C.C. and the Alliance of Student Organizations (ASO).

Section 3. Mission:

To continuously improve Sports Clubs as a whole by facilitating communication, leadership, training, allocation of University funding, risk management, health promotion, and by providing guidance in organizational structure and other matters that relate to competitive Sports Clubs.

Article II: Membership

Section 1. Student Status:

Membership is restricted to all currently enrolled, fee-paying students of Winona State University.

Section 2. Sports Clubs:

Sport Clubs are student run organizations with members who have passion for or want to learn a new sport and grow that love into competitive intercollegiate play. Our program emphasizes leadership, education and service. While all Sport Clubs are competitive, they also stress skill development, team building, health and well-being and socialization. Sport Clubs are open to Winona State University students of any skill level and offer the opportunity to compete with other colleges throughout the state, the region and even nationally.

Section 3. Sports Club Council Requirements:

1. Eligibility to participate in Sport Clubs is based on the following criteria:
 - a. Currently enrolled and fee-paying Winona State University Student
 - i. Spouses/partners/dependents of currently enrolled Winona State University students are not eligible to participate in sport clubs
 - ii. Faculty, staff and their spouses/partners are not eligible to participate in sport clubs at Winona State University in actual competition, they are still eligible to coach or advise sport clubs
 - iii. Community members are not eligible to participate in sports clubs
2. Sport Clubs may charge membership dues to their participants based on financial needs related to space rental, equipment, and travel.
3. Highly competitive Sport Clubs may use try-outs to identify students most qualified

to participate in highly competitive intercollegiate play and must do so in an equitable and non-discriminating fashion.

4. Sport Clubs must have at least 10 currently enrolled WSU students to be eligible for funding (this is an ASO minimum standard for club operation).
5. Sport Clubs must have a current constitution, roster, and advisor agreement that is updated and submitted to Sports Club Council and the WSU Clubs and Organizations: [Alliance of Student Organizations](#) (ASO) each fall by the middle of September.
6. Sport Clubs must have representation and participate in the ASO fall club fairs.
7. Student Clubs must keep an updated directory form that is also turned in to Sports Club Council and updated [online](#) in the Online Club Directory each academic year.
8. Sports Clubs must have representation and participate in the Annual Mandatory Sports Club Meeting. This meeting will cover information that ALL SPORTS CLUBS need to know to operate within expectations of WSU and maintain WSU affiliation. Funds will not be disbursed to Sport Club account unless you have a representative at the annual meeting who completes a participation form on behalf of your team.
9. A Minimum of **2** members must be certified in CPR, First Aid & AED training. Copies must be submitted and on file near IWC 126.
10. Sports Clubs leaders must understand and communicate the risk management and Student Code of Conduct-related expectations and consequences of non-compliance as covered in the mandatory annual meeting to all club members and advisors.
11. Sports Clubs must complete an annual report and submit each year (https://winona.az1.qualtrics.com/jfe/form/SV_bNqahxJa0An55fD)

Membership requirements will be non-discriminatory, and all persons will be treated in a fair and equitable manner. Failure to comply with requirements may result in delay in funding allocation, probation, or suspension.

Section 4. Recognition Request:

Complete all steps listed below to become a Sports Club Council Member.

1. Step 1: Shall be a fiscally solvent and active club for three years under ASO policy and WSU Student Senate.
2. Step 2: Complete S.C.C. application available on S.C.C. website. Applications are due by the end of the 2nd week in November for consideration during the following academic year.
3. Step 3: Provide proof of solvency and successful competitive history.
4. Step 4: Existing S.C.C. votes on all applications in equitable a non-discriminatory manner and clubs are notified of affiliation with S.C.C. or rejection of application and the basis for the decision.

Article III: Executive Board

Section 1. Description:

The Executive Board may be made up of a President, Vice President, Secretary and Treasurer, or three of the four. The Executive Council has been established as a student advisory group to assist administration and the clubs on matters of funding allocations, travel, policies, procedures and trainings; and to connect regularly and consistently with the Director of Integrated Wellness. An emphasis of the Council is student development. The Council will meet as needed during the academic school year. Meeting days and times will be determined, based on availability of current members.

The Executive Board will work together to **report to the Student Senate at least once per semester** on S.C.C. accomplishments, changes, and challenges.

Section 2. Individual Duties of Executive Board Members:

President:

1. Oversees Executive Board and Council decisions, activities and duties
2. Notifies Sports Club Council members of meetings and reserves meeting spaces
3. Creates meeting agendas for SCC and Executive Board

Vice President:

1. Assists President in duties and performs those duties when President is unable
2. Keeps an updated list of Sports Club Council members
3. Identifies fundraising opportunities and resources for Sports Club Council Teams

Treasurer:

1. Works with Director of Integrated Wellness to keep an updated record of S.C.C. finances and fundraising efforts
2. Monitors financial allocation decisions, activities and duties

Secretary:

1. Takes meeting minutes and distributes them after S.C.C. meetings via email
2. Works with Director of Integrated Wellness to keep WSU Sports Club webpage updated with necessary information (<https://www.winona.edu/wellness/sports-clubs.asp>)

Article IV: Elections and Voting

Section 1. Elections for Executive Board positions:

1. Elections for Executive Board will be held at the mandatory annual meeting in the Spring of each year, identifying the board for the following year
2. An individual can be nominated by someone else or can volunteer/self-nominate
3. If only one individual is nominated for any position, they earn it by default

4. If more than one individual is nominated, it will be put to a vote as described in Section 2 and the winner will earn that position
5. The term of any position is one calendar year, May to May
6. Limitations: President must not be a senior graduating in the current calendar year, unless there is no other candidate for President

Section 2. Voting:

1. At the discretion of the Executive Board, matters will be voted on by the Executive Board, and participants of the monthly meeting, as long as 51% of members are in attendance.
2. 51% of the sports club representatives must be in attendance for votes to win by simple majority
3. Constitution ratification and amendment must win by two-thirds majority
4. In any vote, no matter how many members are present, each S.C.C. club has only one vote, regardless of their number of representatives

Article V: Representatives of the Sport Clubs

Each S.C.C. affiliated team must send at least one representative to S.C.C. regular and mandatory meetings, and although team leaders are preferred, any individual club members may participate. If a normal club representative cannot attend the S.C.C. meeting, it is highly encouraged for that member to find a replacement, so teams always have representation at S.C.C. meetings. These team representatives and the Sports Club Council Executive Board make up the Sports Club Council.

The Council makes recommendations regarding yearly allocations and for supplemental and championship or post-season funding. The Council also makes recommendations regarding revisions to the handbook, program policies, procedures and offers suggestions for the betterment of the program. The Council may be asked to participate in the planning and implementation of leadership development and educational opportunities. Meetings will be scheduled based on member availability.

Article VI: Tier System and Budget

Section 1. Budget:

S.C.C. affiliated teams and clubs receive a yearly allocation of funds during July based off of the Sports Club Council Tier Allocation System and the individual teams' compliance with mandatory actions and expectations as stated by ASO and the S.C.C. handbook.

Sports Club Council Tier Allocation System

Sports Club Council Tier Classification System						
	National Organization	Collegiate National Championship	Membership	Days of Competition/Community Involvement	Fundraising/Dues	Base Allocation Eligibility*
Virtual Varsity	Yes	Yes	15+ Active Members	12+ total days of competition and international/national competitions	60% or more of previous year's total allocation	\$5250
Competitive I	Yes	Yes	12+ Active Members	9+ total days of competition and regional/national competitions	50% or more of previous year's total allocation	\$4350
Competitive II	Yes	Yes	10+ Active Members	6+ total days of competition and regional competitions	40% or more of previous year's total allocation	\$1900

In the event that a Sports Club needs more money for competitive postseason play, or for general operating, the appropriate form must be completed and submitted to Sports Club Council for consideration (see website or handbook). In the event of the dissolution, disassociation, termination or suspension of a club, all funds will be returned to the Student Activities Fee Committee of Student Senate for re-appropriation.

Section 2. Current Tiers:

Updated in May of 2019, the following reflects the tier placement of the 17 Sports Club Council-affiliated teams/clubs:

Virtual Varsity (5)	Competitive I (11)	Competitive II (1)
Hockey (M) Lacrosse (M) Lacrosse (W) Rugby (M) Rugby (W)	Baseball (M) Bowling Cheer Dance Soccer Tennis Ultimate Frisbee (M) Ultimate Frisbee (W) Volleyball (M) Volleyball (W) Wrestling	Fishing

Section 3. Descriptions and Tier Requirements:

See Sports Club Handbook located under “Important Forms and Documents” on the Sports Clubs webpage: <https://www.winona.edu/wellness/sports-clubs.asp>.

Article VII: Director of Integrated Wellness’ Oversight

The S.C.C. must consult with the Director of Integrated Wellness on all decisions regarding finances, policy, operation and function. The Sports Club Council shall act in an advisory capacity with regard to all Sport Clubs members.

Article VIII: Sport Club Council Meetings

Sport Club Council meetings will be held when deemed necessary by the Sport Club Council Executive Committee. Meetings will be organized by the S.C.C. Executive Board. Meetings are open for any WSU student to attend in a non-voting capacity

Article IX: Yearly Requirements

See Sports Club Handbook located under “Important Forms and Documents” on the Sports Clubs webpage: <https://www.winona.edu/wellness/sports-clubs.asp>.

Article X: Withdrawal from Sports Club Council

If a Sport Club Council affiliated team wants to withdraw membership from S.C.C., the club must meet with the S.C.C. Executive Board and Director of Integrated Wellness. If there are irreconcilable differences that cannot be addressed by either side, then the club may withdraw their membership and return to general WSU club status, sacrificing all S.C.C. support and funds. The Director of Integrated Wellness would direct the Budget Office to roll their fund allocation balance back into the Sports Club Council account and would provide the Student Senate Treasurer a report of funds spent by the withdrawing team that academic year.

If a Sport Club that has withdrawn S.C.C. membership wants to reinstate their membership, they will be treated as a new Sports Club and will have to follow Article II Section 4.

Article XI: Suspension, Probation and Expulsion of Clubs

1. If at any point the Sport Club Council or WSU Conduct and Citizenship finds a Sport Club Council affiliated team to be in violation of a Sports Club Council or University policy, the club will be placed on probation immediately.
2. During probation, a Sport Club is subject, but not limited to one or more of the following:
 - a. Loss or freeze of appropriated funds
 - b. Loss of practice or game facility space
 - c. Suspension of S.C.C. voting privileges
 - d. Suspension of club travel
3. Sport Club members are placed on probation for no less than one academic semester but could be longer if deemed necessary.
4. Any Sport Club Council team or individual member on probation who continues to violate policies could face expulsion from the Sport Club Council and also as a Sport Club affiliated with WSU.
5. Any Sport Club team placed on suspension by WSU administration or conduct professionals automatically forfeits place on Sports Club Council and must reapply for membership and affiliation.

Article XII: Process for Overruling Executive Board Decision

Sport Club Council Representatives can override any decision made by the Executive Board with two thirds vote.

Article XII: Amendments

1. Amendments to this constitution can be made by a written recommendation.
2. Any recommended amendment will be voted on during the next Sport Club Council Meeting.
3. Amendments require a majority vote by the Sport Club Council.