ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE

A2C2 Minutes for March 24, 2010

TLTS Maxwell 158

3:30 p.m.

Attendees: **Ann Rethlefsen**, Larry Bergin, Don Schmidlapp, Ed Thompson, Pat Paulson, Dana Brigson, Sara Hein, Kelly Herold, Paul Schumacher, Gaylia Borror, Dan Kauffman, Nicholas Wysocki, Maryam Eslamloo-Grami, Myles Weber, Mark Wrolstad, Lilian Ramos, Steve Allard, Nancy Jensen, Greg Schmidt, Mark Eriksen, Bob Newberry, Tanya Rolfson, Chris Malone, Eric Brisson, Martha Scheckel,Diane Dingfelder, Don Scheid, Steve Juaire, Nathan Moore, Darrell Downs, Charles Schreiber, Ron Elcombe, Begum Aybar Damali, Ruth Charles, Jennifer Chernega, Jeanne Danneker, Jim Williams, Nancy Eckerson

Guests: Glenn Petersen

1. Call to Order- the meeting was called to order at 3:33 pm by Chair Ann Rethlefsen.
2. Adoption of Agenda-modified agenda adopted unanimously.

VII. Notifications:

FF: Retroactive USS Notification: GS 345: Media, Popular Culture, and Changing Chinese Society Retroactive USS Notification: GS 345: Media, Popular Culture, and Changing Chinese Society

MUS 344: Brass Methods II: Change in Title: Brass Techniques II

MUS 343: Percussion Methods II: Change in Title: Percussion Techniques II

MUS 342: String Methods II: Change in course Title: String Techniques II

MUS 341: Woodwinds Methods II: Change in course Title: Woodwind Techniques II

MUS 314: Brass Methods: Change in course Title: Brass Techniques I

MUS 313: Percussion Methods: Change in course Title: Percussion Techniques I

MUS 312: String Methods: Change in course Title: String Techniques I

MUS 311: Woodwind Methods: Change in course title: Woodwind Techniques I

MUS 322: Elementary Music Methods I: Change in Course Title and Course Description: Classroom Music Methods I

MUS 422: Music Seminar on Choral Techniques and Materials

\*All of these were received on the proper date; they were merely not recorded on the original agenda

1. Approval of Minutes: March 3, 2010 Moore/Thompson m/s to approve minutes, approved unanimously.
2. Chair’s Report: Next A2C2 is April 14th.

Reminder: the last date to submit any paperwork for USS or CPPS is March 31. Nothing else will be accepted after that date for the remainder of this academic year.

1. Course & Program Proposal Subcommittee Report: Ed Thompson—from March 17, 2010. The CPPS recommends approval of the following course(s) and program(s). Reminder: Make sure that the CPPS proposals are complete, incomplete ones will not be accepted at the next CPPS meeting, which will be the last one for items to possibly get through the approval process (CPPS/A2C2/Senate/Meet&Confer…) this academic year.  
     
   Recommendation of all the courses and proposals was accepted unanimously by A2C2.

New Courses:

            A. WAGS 333: Introduction to GLBT Studies (3)

            B. MTED 222: Teaching Mathematics in the Middle School (3)

C. MTED 225: Numerical Reasoning for Middle School Teachers (3)

D. STAT 301: Introductory Statistics for Health Science (3)

E. SCIE 304: Science Learning: Assistant Training (1)

F.  MUS 405: Conducting: Advanced Rehearsal Techniques (1)

G. MUS 316: Marching Band Methods (1)

H. MUS 317: Jazz in the Schools (1)

I. ART 452: Advanced Survey of Women in Art (3)

  Revises Courses:

            A. MUS 203: Music Theory III (4)

B. MUS 204: Music Theory IV (4)

C. MUS 332: Elementary Music Methods II (2)

D. MUS 425: Instrumental Ensemble Administration and Marching Band Techniques (2)

New Programs:

            A. Elementary Education: K-6

            B. Middle School Math Minor

            C. Middle School Science Minor

            D. Music: Bachelor of Teaching Music Education, Instrumental Emphasis

            E. Music: Bachelor of Teaching Music Education, Vocal Emphasis

Revised Programs:

            A. Biology: Clinical Lab Science

1. University Studies Subcommittee Report: Ann Rethlefsen—from March 17, 2010. The USS recommends approval/disapproval of the following courses/flags.

**Arts and Science Core: Fine and Performing Arts**

MUS 117: Exploring Global Arts (1 s.h.), Cathy Schmidt

M/S Rahoi-Gilchrest/Kauffman to approve. Passed

**Arts and Science Core: Natural Science**

GEOS 199, Dynamic Earth Laboratory (1 s.h.), Steve Allard/Jennifer Anderson

M/S Seppanen/ Rahoi-Gilchrest to approve. Passed   
*Note: GEOS 199 will only serve as a Natural Science with lab when taken concurrently with GEOS 121.*

**University and Diversity: Science and Social Policy**

HERS 384: Advanced Nutrition (3 s.h.), Nancy Jensen

M/S Seppanen/Kauffman to approve. Passed

**University and Diversity: Contemporary Citizenship**

NURS 480: Holistic Approaches to Health (3 s.h.), Linda Smith

M/S Kauffman/Seppanen to approve. Passed

**University and Diversity: Critical Analysis**

MUS 303: Music Theory III (4 s.h.), Cathy Schmidt

M/S Kauffman/Hooks to approve contingent upon CPPS and A2C2 approval. Passed

**Writing Flag- accepted unanimously by A2C2**

FIN 463, Cases in Financial Management (3 s.h.), Mark Wrolstad

M/S Rahoi-Gilchrest/Gegg-Harrison to approve.

ART 440, Realism in Modern and Contemporary Art (3 s.h.), Vic Colaizzi

M/S Hooks/Seppanen to approve. Passed

1. **RENEWAL REQUESTS- Adopted unanimously by A2C2**

BIOL 211, Anat & Phys I Lab (4 s.h.), Ted Wilson

M/S Gegg-Harrison/Rahoi-Gilchrest to approve with friendly suggestion to add USP outcomes to the course syllabus. Passed

BIOL 212, Anat & Phys II Lab (4 s.h.), Ted Wilson

M/S Gegg-Harrison/Rahoi-Gilchrest to approve with friendly suggestion to add USP outcomes to the course syllabus. Passed

PHYS 115, Conceptual Physics (4 s.h.), Fred Otto

M/S Seppanen/Gegg-Harrison to approve with friendly suggestion to add statement saying the course qualifies as a USP course to the course syllabus. Passed

PHYS 201, General Physics I (4 s.h.), Fred Otto

M/S Seppanen/Gegg-Harrison to approve. Passed

PHYS 202, General Physics II (4 s.h.), Fred Otto

M/S Seppanen/Gegg-Harrison to approve. Passed.

PHYS 222, University Physics II (4 s.h.), Fred Otto

M/S Seppanen/Gegg-Harrison to approve. Passed

1. **UNIVERSITY STUDIES COURSE SUBSTITUTION REQUESTS**

Course recommendation for listed students accepted unanimously.  
Molly Partridge, James Berglund, Justin Schlatter, Lacey McCray, Sarah Faga, Alaina Rieger: GEOS

405, Writing Flag  
M/S Seppanen/Rahoi-Gilchrest to approve only for these students because of the special circumstances presented this semester. Passed   
  
  
Course recommendations below accepted by A2C2.

Travis Meier: Unity & Diversity, Global or Multicultural Perspectives (SEMS 2010, University of Virginia –

Semester at Sea)

M/S Rahoi-Gilchrest/Seppanen to approve. Passed

Travis Meier: Arts & Science: Fine and Performing Arts (ARTS 1610, University of Virginia – Semester

at Sea)

M/S Rahoi-Gilchrest/Seppanen to approve. Passed

Travis Meier: Unity & Diversity, Science & Social Policy (PSYC 3410, University of Virginia – Semester

at Sea)

M/S Rahoi-Gilchrest/Seppanen to **disapprove**. Passed.

Travis Meier: Unity & Diversity, Science & Social Policy (BIOL 1559-502, University of Virginia –

Semester at Sea)

M/S Rahoi-Gilchrest/Seppanen to **disapprove**. Passed

1. Notifications
   1. CMST 291: Topics in Multicultural Communications: Change in delivery method
   2. Retroactive USS Notification: GS 335: Global Poverty and Sustainable Development
   3. BIOL 201: Human Anatomy: Change in Course delivery
   4. BIOL 308: Cell Biology: Change in Course Delivery
   5. BIOL 310: Genetics: Change in course delivery
   6. BIOL 323: General Physiology: Change in Course delivery
   7. BIOL 442: Clinical Laboratory Management: Change in course delivery
   8. BIOL 445: Immunology: Change in course delivery
   9. ACCT: Change in existing major, minor, option, concentration, etc.\*
   10. MGMT 315: Principles of Management: Change in instructional delivery method
   11. MGMT 317: Management of Human Resources: Change in instructional delivery method
   12. MGMT 325: Organizational Dynamics: Change in instructional delivery method
   13. MGMT 334: Operations Management: Change in instructional delivery method
   14. MGMT 344: Purchasing: Change in instructional delivery method
   15. MGMT 345: International Business: Change in instructional delivery method
   16. MGMT 365: Independent Readings in Management: Change in instructional delivery method
   17. MGMT 377: Independent Readings in Human Resources: Change in instructional delivery method
   18. MGMT 385: Social Entrepreneurship: Change in instructional delivery method
   19. MGMT 387: Independent Readings in Labor Relations: Change in instructional delivery method
   20. MGMT 414: Operations Planning and Control: Change in instructional delivery method
   21. MGMT 415: Theories of Management: Change in instructional delivery method
   22. MGMT 417: Compensation Management: Change in instructional delivery method
   23. MGMT 425: Small Business Management: Change in instructional delivery method
   24. MGMT 427: Human Resource and Organization Development: Change in instructional delivery method
   25. MGMT 435: Managing for quality: Change in instructional delivery method
   26. MGMT 437: Labor Relations and Collective Bargaining: Change in instructional delivery method
   27. MGMT 457: Seminar in Human Resources Management: Change in instructional delivery method
   28. MGMT 464: Project Management: Change in instructional delivery method
   29. MGMT 467: Staffing and Evaluation: Change in instructional delivery method
   30. MGMT 475: International Management: Change in instructional delivery method
   31. MGMT 477: International Human Resources Management: Change in instructional delivery method
   32. MGMT 494: Current Topics in Operations Management: Change in instructional delivery method
   33. MGMT 495: Strategic Management
   34. MIS 202: Microcomputers in Business: Change in instructional delivery method
   35. MIS 312: Business Computer Programming: Change in instructional delivery method
   36. MIS 332: Business Programming Tools: Change in instructional delivery method
   37. MIS 342: Advanced Business Computer Applications: Change in instructional delivery method
   38. MIS 362: Management Information Systems: Change in instructional delivery method
   39. MIS 472: Management of Business Systems Development: Change in instructional delivery method
   40. MIS 412: Management of E-Commerce: Change in instructional delivery method
   41. MIS 452: Management of Telecommunications Systems: Change in instructional delivery method
   42. MIS 462: Decision Support Systems: Change in instructional delivery method
   43. MIS 472: Management of LANS and WANS: Change in instructional delivery method
   44. MIS 482: Management of Information Technology: Change in instructional delivery method
   45. MIS 492: Topics in MIS: Change in instructional delivery method
   46. BUSA 101: Introduction to Law and the Legal Process: Change in instructional delivery method
   47. BUSA 106: Introduction to Business: Change in instructional delivery method
   48. BUSA 291: Legal Environment of Business: Change in instructional delivery method
   49. BUSA 311: Business Law II: Change in instructional delivery method
   50. BUSA 321: Applied Business Ethics: Change in instructional delivery method
   51. BUSA 326: Business and the Future: Change in instructional delivery method
   52. BUSA 351: Employment Law: Change in instructional delivery method
   53. BUSA 376: Topics in Business: Change in instructional delivery method
   54. BUSA 411: International Business Law: Change in instructional delivery method
   55. BUSA 421: Consumer Law: Change in instructional delivery method
   56. BUSA 431: Real Estate Law: Change in instructional delivery method
   57. BUSA 491: Seminar in Business Law: Change in instructional delivery method
   58. Retroactive USS Notification: GS 345: Media, Popular Culture, and Changing Chinese Society
   59. MUS 344: Brass Methods II: Change in Title: Brass Techniques II
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   67. MUS 322: Elementary Music Methods I: Change in Course Title and Course Description: Classroom Music Methods I
   68. MUS 422: Music Seminar on Choral Techniques and Materials
2. Old Business:
   1. Articulation Agreements Committee Report: Kelly Herold
   2. Minnesota Transfer Curriculum Update: Ann

Committee: Ann Rethlefsen; Dan Kauffman, Bhaskar Iyengar, Tim Gegg-Harrison, Linda Seppanen, Peter Miene added as member on 3/23/2010. It is recommended to have a College of Liberal Arts member because of large number of CLA courses that are affected by the MnTC. MnSCU usefulness questioned, but it was stated that there does not appear to be support in the Legislature to pare down MnSCU. It appears that MnSCU is seen as a conduit to increase the use of technology for the future.

1. New Business:

A. Cathy Schmidt: Degree Change DISCUSSION ITEM-investigating changing a degree from Bachelor of Arts to a Bachelor of Music. This will help in recruiting students. m/s Herold/Moore to approve. Motion passed unanimously. Discussion-there is not a requirement that a form or specific paperwork be completed for this change, but MnSCU does required that the change be documented in meeting minutes. This should not be a Bachelor of Arts degree. m/s Herold/Elcombe to move this from a discussion item to an Action item. Voted on before prior motion. Approved unananimously.

B. Joan Francioni: “Creating a Sustainable Future – Student Scholar” Program DISCUSSION ITEM  
Presentation based on attached handout. Discussion-asked why not create a major or minor instead? This is being considered long term, considering CSF Scholar as a starting point. WAGS and Global Studies started off as minors that were housed in a department (GS in Political Science) before they were made self standing programs. What about creating a departmental type entity, to keep it interdisciplinary? Procedural issues need to be addressed if we want this to proceed. RTTR is already teaching courses in which they emphasize sustainability issues. Joan is creating a new program for CPPS in two weeks, using Regulation 3-4. Issue is how are courses deemed as being sustainable, what are the procedural guidelines? Certificate is similar to a major. What about a concentration? This can be interdisciplinary. May want to contact Ron Dryer at the system office to ask his advice. May want to discuss this with OCED.

1. Adjournment- The meeting was adjourned at 4:52pm by chair Ann Rethlefsen.