

## Memo

To: Darrell Downs, President WSUFA

Jerilyn Inness

Rill Reuter

From: Pat Paulson, A2C2 Chair 2013-2014

Date: September 9, 2013

RE: August 28, 2013 A2C2 Meeting

I. A2C2 Chair's Report:

- A. Curriculog contract (for electronic document workflow) was signed 8/12/13. Chair and ITS working with vendor Digital Architecture to develop implementation plan. Estimate Curriculog operational sometime spring 2014. Curriculog will then be repository for data from that point forward. And Curriculog will share data with Acalog, the electronic catalog.
- B. New A2C2 website url is at: <http://www.winona.edu/wsufa/a2c2/>  
This site is being revised and updated to provide listing of this year's A2C2, GEPS, CPPS documents such as Regulation 3-4 submissions, notifications and one time course offerings. Sample of new format attached.
- C. Prior A2C2 website and paperwork needs to be organized to simplify finding materials. Student Record Services (Registrar's Office) is planning on scanning these documents. A2C2 may be able to make use of these documents. Methodology needs to be worked out to serve as repository of paper-based record system.
- D. Information from items A, B and C is needed by departments in order to pull together information for course and program changes, program review and accreditation reporting. A related issue is that course and program information stored in Acalog should be used for the departmental websites instead of re-creating that data. There is a need to coordinate effort across WSU to provide the information various entities need but without duplicating effort. This will save time and reduce errors.
- E. Volunteer needed to serve as A2C2 secretary.
- F. Next A2C2 meeting is September 11, 2013.

II. A2C2 Member List: List as of 8/28/2013 A2C2 meeting is at the end of this memo.  
Current up to date member list is found at: <http://www.winona.edu/wsufa/a2c2/Members.htm>

III. Course & Program Proposal Subcommittee Report:

- A. The first CPPS meeting will be held on September 18, 2013
- B. Member List:

REPRESENTATIVE	COLLEGE
Ed Thompson	College of Science & Engineering
	College of Science & Engineering
	College of Education
	College of Education
Charles Schreiber	College of Liberal Arts
	College of Liberal Arts
Shellie Nelson	College of Nursing & Health Sciences
	College of Nursing & Health Sciences
Bob Newberry	College of Business
Brian Joo	College of Business

IV. General Education Program Subcommittee Report:

- A. The first GEPS meeting was on September 4, 2013; they will report meeting results to A2C2 on September 11, 2013.
- B. Member List:

GENERAL EDUCATION PROGRAM SUBCOMMITTEE	PROGRAM REPRESENTATION	TERM OF REPRESENTATION
Rita Rahoi-Gilchrest	Director (ex-officio)	
	English	2013-2016
Amy Hermodson	Communication Studies	2012-2015
Tisha Hooks	Mathematics	2011-2014
James Williams	Liberal Arts	2011-2014
Tim Gegg-Harrison: Chair	Science & Engineering	2011-2014
Dan Kauffman	Business	2013-2016
Jeanne Danneker	Education	2013-2016
Connie Mettille	Physical Development & Wellness	2012-2015
Annette Cafilisch	Nursing & Health Sciences	2013-2016

V. Notifications: none

- VI. One-Time Course Offerings
- A. HERS 348: Health Coaching-From Theory to Practice (2)
- B. RED 415: STEM Clinical Practice (2)

## A2C2 Member List as of 8/28/2013

	Department	Representative	Alternate	Alternate 2
1	Accounting			
2	Art			
3	Biology	Ed Thompson	Judith Loewen	
4	Business Administration	Jana Craft	Qingyu Zhang	Kathy Ready
5	Chemistry	Myoung Lee	Sara Hein	Frannie Mann
6	Communication Studies	Amy Hermodson	Emilie Falc	
7	Composite and Material Engineering			
8	Computer Science	Tim Gegg-Harrison	Iyengar Sudharsan	Paul Schumacher
9	Counselor Education	Mary Fawcett	Jo Hittner	
10	Early Childhood & Elementary Education	Sunny Wee	fall-Rod Winters	spring-Ann Rethlefsen
11	Economics	Dan Kauffman	Gabe Manrique	Laura Carolevschi
12	Educational Leadership			
13	Education Studies			
14	English			
15	Finance			
16	Geoscience	Steve Allard	Lee Beatty	
17	Global Studies and World Languages	Michael Bowler	Weidong Zhang	
18	Health, Exercise & Rehabilitative Sciences	Peter Sternberg		
19	History (Paralegal, Law and Society)	Greg Schmidt	John Campbell	
20	Library			
21	Marketing	Robert Newberry	Russ Smith	
22	Mass Communication	Ron Elcombe	Davin Heckman	
23	Mathematics and Statistics			
24	Music (Arts Administration)	Greg Neidhart	Cathy Schmidt	
25	Nursing	Susan Davies	Kathy Gorder	
26	Philosophy			
27	Physics	fall-Sarah Phan-Budd	Nathan Moore	Andy Ferstl
28	Political Science and Public Administration	Fred Lee	Matt Bosworth	
29	Psychology	Chuck Schreiber	Amanda Brouwer	
30	Recreation, Tourism, & Therapeutic Recreation	Lorene Olson	James Reidy	Roger Riley
31	Rochester Teacher Education Program			
32	Social Work	Jay Palmer	Charissa Eaton	
33	Sociology/Criminal Justice/Geography	fall- Brian Aldrich spring-Nicole Civettini	fall-Nicole Civettini spring-Brian Aldrich	
34	Special Education	Jeanne Danneker	Carol Long	Steve Street
35	Theatre and Dance (Dance)	Jim Williams	Peggy Sannerud	

# Course and Program Proposals

[Note on submitting proposals](#)

**CPPS Meetings are held opposite A2C2 Meetings  
in Dining Room B of Kryzsko Commons at 3:30 pm**

<b>To be heard on:</b>	<b>Revised course(s)</b>	<b>New course(s)</b>	<b>Revised program(s)</b>	<b>New program(s)</b>
April 2, 2014				
March 26, 2014				
March 5, 2014				
February 5, 2014				
January 22, 2014				
December 4, 2013				
November 13, 2013				
October 30, 2013				
October 16, 2013				
October 2, 2013				
September 18, 2013				
September 4, 2013				

## General Education Proposals

**GEPS Meetings are held opposite A2C2 Meetings  
in Dining Rooms C&D of Kryzsko Commons  
at 3:30 p.m.**

To be heard on:	Course(s) substitution(s)	Course(s) proposal(s)	Intensive(s)	Physical Development and Wellness
April 2, 2014				
March 26, 2014				
March 5, 2014				
February 5, 2014				
January 22, 2014				
December 4, 2013				
November 13, 2013				
October 30, 2013				
October 16, 2013				
October 2, 2013				
September 18, 2013				
September 4, 2013	<p>Tahira Darling: Course Substitution for Writing Intensive</p> <p>Michael Meek: Course Substitution for Goal 6b</p>	<p>Goal 8: Global Perspective</p> <p><a href="#">GEOG 110: World Regional Geography</a></p> <p><a href="#">GEOG 213: Cultural Geography</a></p> <p><a href="#">GEOG 223: Geography of the Orient</a></p> <p><a href="#">GEOG 224: Geography of Africa</a></p> <p><a href="#">GEOG 225: Geography of Latin America</a></p> <p><a href="#">GEOG 233: Geography of the Middle East</a></p> <p>Goal 10: People and the Environment</p> <p><a href="#">GEOG 212: Physical Geography</a></p>		

## Academic Affairs and Curriculum Committee

Maxwell 158 at 3:30 pm, Rochester AT102

Meeting	Agenda	Minutes	Notification(s)	One-time course offering
April 9, 2014				
March 19, 2014				
February 26, 2014				
February 12, 2014				
January 29, 2014				
January 15, 2014				
November 20, 2013				
November 6, 2013				
October 23, 2013				
October 9, 2013				
September 25, 2013				
September 11, 2013	Agenda		<a href="#">PSY A: Correct elective hours</a> <a href="#">PSY, A, B: Add PSY 373</a> <a href="#">GS203/303: Introduction to German Culture</a>	
August 28, 2013	<a href="#">Agenda</a>	Draft		<a href="#">HERS 348: Health Coaching-From Theory to Practice (2)</a> <a href="#">RED 415: STEM Clinical Practice (2)</a>