

Regulation 3-4 Form Sign-off

A2C2 document sign-off: should Regulation 3-4 be modified to account for the fact that some programs are represented by program directors and are not part of a department, so there is no department chair available to sign?

Should Regulation 3-4 be modified for multi-disciplinary programs that affect multiple departments?

Considerations:

- Both program directors and department chairs are from the faculty ranks
- Program director is appointed by a dean, represents the program?, no term limit
- Department chair is elected by and represents department members, has a 9 year term limit
- Examples-
 - WAGS, a minor with courses from COLA, COE, CONHS and several departments
 - HLA, a major with courses from all 5 colleges, and Bemidji
 - CAST, a minor, with courses from CAST, in CONHS, but not in a department
 - Sustainability, a minor with courses from COSE, COLA, CONHS,
 - PSM, a graduate program involving COSE, COB

The Regulation 3-4 paperwork that is affected:

Notifications, new/revised courses, new/revised programs

Past/Current practices:

CAST-some new course paperwork has been signed by faculty who were not Department Chairs

At least one CAST notification was signed by Sociology Department Chair.

WAGS-faculty sign-off on Department Chair line.

Sustainability -affected department chairs sign notifications affecting their department (MKT, GS)

PSM-Courses with prefixes that belong to a department are signed by that department chair.

Courses with PSM designation, or paperwork affecting program structure are signed by all department chairs involved. This requires PSM participants to work hard to develop courses and a program that the participating departments agree with.

Proposed course of action:

Ask for A2C2 representative and department input-

- Are there other curriculum approval issues that affect faculty and departments?
- For wide-ranging interdisciplinary programs (multiple departments, colleges, and or universities) should multiple department chairs (and possibly program directors) be required to sign Regulation 3-4 paperwork?

Ask CPPS to develop a recommendation on how to change Regulation 3-4 and associated forms.

Have A2C2 review CPPS recommendations and then have A2C2 make a recommendation to Senate.

Pat Paulson

A2C2 Chair

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