

# ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE

A2C2 Minutes for Wednesday April 9, 2014 at 3:30 pm  
Maxwell 158 / Rochester GL135

Members present: Pat Paulson, Adrian Barr, Ed Thompson, Jana Craft, Myoung Lee, Amy Hermodson, Tim Gegg-Harrison, Sunny Wee, Dan Kauffman, Insum Yang, Steve Allard, Michael Bowler, Brian Zeller, Greg Schmidt, Tammi Owens, Robert Newberry, Davin Heckman, Tisha Hooks, Greg Neidhart, Susan Davies, David Speetzen, Fred Lee, Chuck Schreiber, Roger Riley (alt), Carrie Brouse, Nicole Civettini, Jim Williams

Guests: Aurea Osgood, Rita Rahoi-Gilchrest, Lori Beseler, Mary Jo Klinker

- I. Call to Order- the meeting was called to order at 3:30pm by Chair Pat Paulson
- II. Adoption of Agenda – Move to add several notifications to the meeting agenda, one from History/Paralegal, three from Geoscience, one from Geoscience regarding GEP Intensives, one retroactive GEPS notification for FILM 340, writing intensive. m/s Schreiber/Thompson
- III. Approval of Minutes from March 19, 2014. m/s Gegg-Harrison/Williams. Approved without changes.
- IV. Chair's Report
  - A. Please send A2C2 agenda items to the A2C2 chair for the August 27, 2014 meeting by 8/20/2014.
  - B. Curriculog system is activated and WSU has access to the system. A2C2 chair is working with TLT to develop training. The GEP Renewal Form has been created. As soon as training is available for using the new system a memo will be sent out to all faculty. Thanks to Lori Beseler, Lori Mjoen, Danya Espinosa, Beth Sass, Sonja Meiers, Pat Cichosz and others who helped get Curriculog configured.
  - C. Beginning with the 2014-2015 academic year all curriculum proposals will be processed using Curriculog.
  - D. On Thursday 4/3/14 and Friday 4/4/14 another set of meetings was held with the Multidisciplinary Task Force to discuss "Guidelines for Developing New Interdisciplinary Programs". Most of the time was devoted to a discussion of what information is required to put together a new interdisciplinary program. Another meeting will be held before the end of this semester.
  - E. On Monday 3/31 Faculty Senate accepted the A2C2 calendar revision motion from March 19 to "Move University Improvement Day for Fall 2015 and Fall 2016 from Wednesday to Thursday within the same week. Move Assessment Day for Spring 2016 and Spring 2017 from Wednesday to Tuesday within the same week to better equalize class minutes between TTh/MWF.
  - F. On Monday 3/31 Faculty Senate in effect revised the A2C2 calendar motion from March 19 to "Faculty Senate requests total meeting minutes for TTh/MWF classes be represented on the calendar as class minutes as well as days in order to maximize positive academic impact." Faculty Senate did not approve of the A2C2 statement in

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the motion “Further, Faculty Senate is asked to investigate all possible means of equalizing class time between both fall and spring semesters.” Faculty Senate did not approve of this statement due to the fact that there is an extra week in the spring semester.

- G. On Wednesday 4/16/2014 there will be another meeting of the Calendar Committee to discuss modifying the 2015-2016 and 2016-2017 calendars per the A2C2 suggestions.
- H. Many thanks to all the CPPS, GEPS and A2C2 committee members for all of their hard work this year. A special thanks to A2C2 Secretary Jana Craft, CPPS chair Ed Thompson, GEPS chair Tim Gegg-Harrison and GEPS director Rita Rahoi-Gilchrest. This is the last A2C2 meeting of this academic year.

### V. Course & Program Proposal Subcommittee

- A. CPPS chair’s report. From the meetings held on March 26 and April 2, 2014. CPPS recommends approval of all of the following new and revised courses, and revised programs in B., C. and D. below:
- B. Revised courses:
  - 1. ART 314: Eastern Art and Culture R2 (3)
  - 2. RED 410: STEM Clinical Practice (1)
  - 3. WGSS 373: Feminist Theories and Politics (3)
- C. New courses:
  - 1. ART 375: Advanced Design Project (3)
  - 2. HERS 349: Practicum in Health Coaching (1)
  - 3. GS 234: Gender and Society in Latin America/Latino Literature (3)
  - 4. GS 235: Gender and Social Justice in Latin America (3)
  - 5. WGSS 374: Queer Theories and Politics (3)
- D. Revised programs
  - 1. WGSS Minor
  - 2. SPNT Major
  - 3. GSNA Major
  - 4. GSAS Major
  - 5. GSEU Major
  - 6. GSLA Major
- E. New program(s): none
- F. Recommendations in sections B., C. and D were adopted by A2C2.
- G. The next CPPS meeting will be held on Wednesday, September 3, 2014 at 3:30pm, location to be determined.  
Agenda items for this meeting must be submitted to A2C2 chair by Wednesday, August 27th at 4pm.

### VI. General Education Program Subcommittee

- A. website: <http://www.winona.edu/gep/>
- B. GEPS proposals are at: <http://www.winona.edu/wsufa/a2c2/#GEPS>

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- C. GEPS chair's report from meetings held on March 26 and April 2, 2014.
1. GEPS recommends administration create a system of record review so that students deficient in graduation requirements be notified at least one semester in advance of the semester they intend to graduate.  
Recommendation withdrawn. Request review next year and discuss with IT to assist with current system of record review.
  2. Tim Gegg-Harrison will be the GEPS chair during the 2014-2015 academic year.
- D. Course substitutions:
1. Carolyn Connors-Goal 9-withdrawn, unnecessary after retroactive form submitted
  2. Danielle Stone- A&S-Humanities-GEPS recommends approval
  3. Carolyn Specia- A&S-Fine & Performing Arts-denied, student working with Student Record Services to pursue different course of action
  4. Courtney Guenveur-Critical Analysis-GEPS recommends approval
- E. Course proposals-GEPS recommends the approval of all proposals listed below in sections F through O.
- F. Goal 6,8:
1. ART 313: Western Art and Culture R2 (3)
  2. JPN 101: Beginning Japanese I R2 (4)
  3. JPN 102: Beginning Japanese II R2 (4)
  4. JPN 201: Intermediate Japanese I R2 (4)
  5. JPN 202: Intermediate Japanese II R2 (4)
- G. USP Course proposals:
- H. Social Science:
1. EFRT 400: Human Development EC R2 (2)
  2. EFRT 401: Human Development K-12 R2 (2)
  3. EFRT 420: Classroom Management EC R2 (1)
  4. EFRT 421: Classroom Management K-12 R2 (1)
- I. Multicultural Perspectives:
1. EFRT 460: Multicultural Youth, EC R2 (2)
  2. EFRT 461: Multicultural Youth, K-12 R2 (2)
  3. EFRT 462: Multicultural Youth II, EC R2 (1)
  4. EFRT 463: Multicultural Youth II, K-12 R2 (1)
- J. Goal 4:
1. MATH 117: Precalculus with Modeling (4)
- K. Goal 6A, 10:
1. ENG 230: Literature and the Environment (3)
- L. Intensives:
- M. Writing Intensive:
1. WGSS 373: Feminist Theories and Politics R1 (3)
  2. RTTR 326: Organization and Administration of Recreation (3)
  3. RTTR 426: Recreation Facilities and Area Design R1 (3)
  4. GEOS 375: Planetary Geology (4)
- N. Oral Intensive:
1. GEOS 443: Global Water Resources (4)

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### O. Writing Intensive:

1. PSY 308: Experimental Psychology (3)

P. All recommendations in D. through O. adopted by A2C2.

Q. The next GEPS meeting will be held on Wednesday, September 3, 2014. The committee meets at 3:00 pm; proposal review begins at 3:30pm. Locations to be determined.

Agenda items for this meeting must be submitted to GEPS' chair by Wednesday, August 27 at 4pm.

### VII. Notifications, copies available on A2C2 website.

- A. WAGS140:Topics in the Humanities-Change in Prefix
- B. WAGS148:Introduction to Women's & Gender Studies-Change in Prefix, Title
- C. WAGS150:Insights and Implications-Change in Prefix
- D. WAGS220:Power, Privilege and Gender-Change in Prefix, Title
- E. WAGS230:Queer Cinema in the United States-Change in Prefix
- F. WAGS234: Gender and Latin American Society through 20th-Century Literature-Change in Prefix
- G. WAGS235:Gender and Social Justice Issues in Latin America-Change in Prefix
- H. WAGS320:Independent Readings-Change in Prefix
- I. WAGS333:Introduction to GLBT Studies-Change in Prefix, Title
- J. WAGS348:Topics in Women's & Gender Studies-Change in Prefix, Title
- K. WAGS405:Gender, Violence and Society-Change in Prefix
- L. WAGS420:Field Experience-Change in Prefix
- M. WAGS448:Senior Seminar-Change in Prefix
- N. FIN: Change in Major
- O. FIN480: Change in Major
- P. AAD301: The Arts Organization-Change in Descrip
- Q. AAD302: Introduction to Arts Administration-Change in Descrip
- R. MATH112:Modeling With Functions-Change in Descrip, Title
- S. MATH120:Precalculus-Change in Descrip
- T. MATH140:Applied Calculus-Change in Descrip, Prereq
- U. CS: Change in Major
- V. CT: Change in Minor
- W. WGSS373:Feminist Theories and Process-GEP retroactive WI
- X. SPAN: Change in Major
- Y. HERS340:Physiology of Exercise-Change in Prereq
- Z. HERS350:Program Planning in Health Promotion-Change in Prereq
- AA. HERS445:Medical Aspects of Exercise-Change in Prereq
- BB. HERS494:Therapeutic Interventions-Change in Prereq
- CC. MATH100:Survey of Mathematics-Change in Prereq
- DD. STAT110:Fundamentals of Statistics-Change in Prereq
- EE. BTMajor: Change in Major
- FF. SOC: Change in Major
- GG. HPLG: Change in Major
- HH. GEES: Change in Major

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- II. GEGE: Change in Major
  - JJ. GSCE: Change in Major
  - KK. GEOS: Intensives Removal
  - LL. FILM 340: GEP retroactive WI
- VIII. One-Time Course Offerings, copies available on A2C2 website.
- A. SPED448: Student Teaching for Developmental Disabilities (15)
- IX. Old Business:
- A. Regulation 3-4 and non- or multi-department program changes. A meeting was held on Friday, April 4, 2014 to discuss procedure for developing new interdisciplinary programs, and possible changes to Regulation 3-4. A draft of a proposal will be brought forward to A2C2 in the future.
- X. New Business:
- A. Faculty Senate would like feedback on revisions to Regulation 3-26, Academic Program Review. Copies of these documents are on the A2C2 website, under today's meeting.
    - 1. Regulation 3-26 draft revision-word document-
    - 2. Regulation 3-26 Revised-Changes identified in all comments-.pdf file
    - 3. Revisions Highlights for Regulation 3-26-.pdf file
    - 4. WSU Program Review Regulation 3-26-.pdf file (current regulation)
    - 5. A2C2 discussed concerns regarding timeline, selection of program reviewer, the vast amount of data required in the new report, lack of information on budgetary issues, student achievement information (both current and graduated), "evidence portfolio" as defined by administration, and the burden on department chair/program director time.
    - 6. Specifically regarding the timeline, the October 1 due date for the first draft and the requirement of assessment data being received from IPAR by July is unrealistic based on past experience and department chair contract start dates.
    - 7. A2C2 requests Faculty Senate inquire as to what content is required in the "evidence portfolio."
- XI. Adjournment- Meeting adjourned at 4:41pm by Pat Paulson, Chair.

A2C2 website: <http://www.winona.edu/wsufa/a2c2/>

Minutes taken by Jana Craft  
A2C2 Secretary  
4/9/2014