

ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE

A2C2 Minutes for Wednesday January 29, 2014 at 3:30 pm
Maxwell 158 / Rochester ST110

Attendees: Pat Paulson, Adrian Barr, Ed Thompson, Jana Craft, Myoung Lee, Amy Hermodson, Beckry Abdel-Magid, Tim Gegg-Harrison, Sunny Wee, Dan Kauffman, Insum Yang, Steve Allard, Michael Bowler, Greg Schmidt, Tammi Owens, Robert Newberry, Davin Heckman, Tisha Hooks, Greg Neidhart, David Speetzen, Fred Lee, Chuck Schreiber, Roger Riley (alt), Jay Palmer, Nicole Civettini, Jeanne Danneker, Jim Williams

Guests: Rita Rahoi-Gilchrest, Lori Beseler, Aurea Osgood

- I. Call to Order- the meeting was called to order at 3:31pm by Chair Pat Paulson
- II. Adoption of Agenda – m/s Schreiber/Gegg-Harrison, adopted with addition of X. New Business A. DARS
- III. Approval of Minutes from January 15, 2014- m/s Danneker/Kauffman- Approved without changes.
- IV. Chair's Report
 - A. Still need one more COLA representative for CPPS.
 - B. Please send A2C2 agenda items to me for the 2/12/2014 meeting by 2/5/2014.
 - C. Acalog/Curriculog integration completed. WSU personnel reviewing changes to forms and approval processes, and sending comments to Digital Architecture. Another meeting held 1/24/2014 to discuss several form updates. Wrap-up meeting planned should occur within next week.
 - D. Be mindful of curriculum paperwork submission dates.
- V. Course & Program Proposal Subcommittee:

REPRESENTATIVE	COLLEGE
Ed Thompson	College of Science & Engineering
Bhaskar Iyengar	College of Science & Engineering
Julie Beddow-Schubert	College of Education
Carrie Brouse	College of Education
Charles Schreiber	College of Liberal Arts
	College of Liberal Arts
Kent Hansen	College of Nursing & Health Sciences
Linda Smith	College of Nursing & Health Sciences
Bob Newberry	College of Business
Brian Joo	College of Business

- A. CPPS proposals are viewable at: <http://www.winona.edu/wsufa/a2c2/#cpps> CPPS agenda will be sent out to CPPS committee members one week before the meeting. The agenda will include electronic (.pdf file) copies of the proposals. An Outlook meeting reminder will also be sent out to CPPS members one week prior to the meeting.
- B. CPPS chair's report from meeting held on January 22, 2014.
 - 1. Revised course:
 - a) HPLG 211: Introduction to Paralegalism and Ethics (2)-approved
 - b) Recommendation accepted by A2C2
 - 2. New Courses:-all six (6) approved
 - a) SOC 365: Forensic Interviewing of Children (3) R1
 - b) GEOS 113: Natural Disasters with Lab (4)
 - c) GEOS 114: Catastrophes and Extinctions (4)
 - d) EFRT 100: Introductory Education Field Experience (1)
 - e) EL 303: Residence Life Supervision (1)
 - f) ART 313: Western Art and Culture (3)
 - g) All six new course, the recommendations was accepted by A2C2
 - 3. Revised program:
 - a) Paralegal-will be resubmitted for 2/5/2014 CPPS meeting.
- C. The next CPPS meeting will be held on Wednesday, February 5, 2014 at 3:30pm in Maxwell 204 / Rochester GL 135. Agenda items for this meeting must be submitted to A2C2 chair by Wednesday, January 29 at 4pm.

VI. General Education Program Subcommittee

- A. website: <http://www.winona.edu/gep/>
- B. GEPS proposals are at: <http://www.winona.edu/wsufa/a2c2/#GEPS>
- C. GEPS chair's report from meeting held on January 22, 2014.
 - 1. Goal 6,8: FILM 221: World Cinema (3)-approved
 - a) Recommendation accepted by A2C2
 - 2. Goal 8: HERS 305: Health, Exercise & Medicine: An International Perspective (3)-approved
 - a) Recommendation accepted by A2C2
 - 3. Intensives-all approved
 - a) POLS 346: International Law (3) - Oral Intensive
 - b) POLS 355: Political Ideologies & Debate (3) - Oral Intensive
 - c) FILM 340: Film Theory & Criticism (3) - Writing Intensive
 - d) Recommendation accepted A2C2
 - 4. GEP course renewal process (including form)
 - a) **September 10th deadline for General Education Renewal Form to be submitted to Dean so that Dean has two weeks to review, in time for the September 24th submission deadline to GEPS.**
 - b) List of courses to be reviewed 2014-15 is on the GEPS website along with assessment form. Copies also on A2C2 website.

- c) Student competencies for each goal area can be found on http://catalog.winona.edu/preview_program.php?catoid=7&poid=88. Include competencies word for word, not interpreted for the course.
- d) Sample proposals can be found on <http://www.winona.edu/gep/GEP-Sample-Proposals.asp>
- e) **Courses not submitted to GEPS with Dean signature by September 24th will be dropped from the General Education Program or not counted as an intensive as of Fall 2015.**
- f) Questions on the process and edits to the list of course can be sent to Tim Gegg-Harrison.
- g) m/s Gegg-Harrison/Bowler to accept GEPS Renewal Process and GEPS Renewal Forms and forward these to Faculty Senate. Motion passes.

D. The next GEPS meeting will be held on Wednesday, February 5, 2014. The committee meets at 3:00 pm; proposal review begins at 3:30pm in Maxwell 259, Rochester ST118. Agenda items for this meeting must be submitted to GEPS' chair by Wednesday, January 29 at 4pm.

VII. Notifications, copies available on A2C2 website.

- A. Biochemistry: Change in Minor
- B. Biochemistry-CHEM: Change in Minor
- C. Biochemistry-CHP: Change Minor
- D. Comp Matl Eng: Change in Major
- E. PSY350: Change in Prereq
- F. PSY434: Change in Prereq
- G. PSY308: Change in Prereq
- H. MIS482: Change in Prereq

VIII. One-Time Course Offerings, copies available on A2C2 website. None.

IX. Old Business:

- A. Regulation 3-4 and non- or multi-department program changes. Meeting with the Multi-Disciplinary Task Force to occur on Friday, January 31, 2014.

X. New Business

- A. Rita Raho-Gilchrest: General education options do not automatically refresh in DARS. Advisors should review general education courses counting in goal areas. Find a current list of General Education courses and goal areas at <https://w3.winona.edu/publicreports/?reportname=Registrar%2fGEP+Accepted+Courses>

XI. Adjournment- the meeting was adjourned at 4:10pm by chair Pat Paulson

A2C2 website: <http://www.winona.edu/wsufa/a2c2/>

Minutes taken by Jana Craft
A2C2 Secretary
1/29/2014