

ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE

A2C2 Minutes for Wednesday January 15, 2014 at 3:30 pm
Maxwell 158 / Rochester ST110

Attendees: Pat Paulson, Adrian Barr, Ed Thompson, Myoung Lee, Amy Hermodson, Tim Gegg-Harrison, Sunny Wee, Dan Kauffman, Insum Yang, Steve Allard, Brian Zeller, Greg Schmidt, Tammi Owens, Robert Newberry, Ron Elcombe, Tisha Hooks, Greg Neidhart, Susan Davies, David Speetzen, Andy Ferstl, Fred Lee, Chuck Schreiber, James Reidy, Carrie Brouse, Jay Palmer, Jeanne Danneker, Jim Williams

Guests: Rita Rahoi-Gilchrest, Aurea Osgood, Lori Beseler

- I. Call to Order- The meeting was called to order at 3:30pm by Chair Pat Paulson
- II. Adoption of Agenda – m/s Elcombe/Danneker, to adopt agenda with no changes, motion passes.
- III. Approval of Minutes from November 20, 2013. m/s Kauffman/Lee, to adopt minutes with no changes. Motion passes.
- IV. Chair's Report
 - A. Still need one more COLA representative for CPPS. Meeting attendance is very important.
 - B. Please send A2C2 agenda items to me for the 1/29/2014 meeting by 1/22/2014.
 - C. Curriculog implementation underway. Vendor has been making changes to forms and approval processes. We were notified today that the last set of changes requested during the December 16, 2013 Curriculog implementation session 3 meeting. The Acalog/Curriculog integration is underway. Final form and approval process review is underway, current plan is for WSU personnel to be done by 1/22/2014. The wrap-up meeting for Curriculog with Digital Architecture (the vendor) is tentatively scheduled for 1/24/2014.
 - D. As the academic year winds down, please be mindful of curriculum paperwork submission dates. They are found at the top of the A2C2 website.
- V. Course & Program Proposal Subcommittee:

REPRESENTATIVE	COLLEGE
Ed Thompson	College of Science & Engineering
Bhaskar Iyengar	College of Science & Engineering
Julie Beddow-Schubert	College of Education
Carrie Brouse	College of Education
Charles Schreiber	College of Liberal Arts
	College of Liberal Arts
* Kent Hansen	College of Nursing & Health Sciences
Linda Smith	College of Nursing & Health Sciences

A. Meeting members	Bob Newberry	College of Business
	Brian Joo	College of Business

- mbership, one change in CONHS (*)
- B. CPPS proposals are viewable at: <http://www.winona.edu/wsufa/a2c2/#cpps>
- C. CPPS agenda will be sent out to CPPS committee members one week before the meeting. The agenda will include electronic (.pdf file) copies of the proposals. An Outlook meeting reminder will also be sent out to CPPS members one week prior to the meeting.
- D. CPPS chair's report from meeting held on December 4, 2013.
Committee member attendance- needed to hold meetings.
New Courses:
1. ART 313: Western Art and Culture (3) – not considered, no representative present
 2. FILM 221: World Cinema (3) – approved
 3. FILM 250: Introductory Filmmaking (3) –approved
CPPS approval recommendations for FILM 221 and FILM 250 were accepted by A2C2.
 4. SOC 365: Forensic Interviewing of Children (3)-no action taken
- E. The next CPPS meeting will be held on Wednesday, January 22, 2014 at 3:30pm in Maxwell 158 / Rochester GL 135. Agenda items for this meeting must be submitted to A2C2 chair by Wednesday, January 15 at 4pm.
- F. The end of the year deadlines are looming, please get your paperwork in as soon as possible, see the A2C2 website for the deadlines. If you are trying to get things done for scholarship registration, please let Beth Sass and Lori Beseler so that they can expedite the paperwork.
- VI. General Education Program Subcommittee
- A. website: <http://www.winona.edu/gep/>
- B. GEPS proposals are at: <http://www.winona.edu/wsufa/a2c2/#GEPS>
- C. GEPS chair's report from meeting held on December 4, 2013.
1. Angela Hammond-Critical Analysis Intensive- approved.
 2. Goal 6a-Humanities-all approved as of spring 2014, all also listed in Goal 8.
 - a) CHIN 101-Beginning Chinese I (4)
 - b) CHIN 102-Beginning Chinese II (4)
 - c) SPAN 101- Elementary Spanish I (4)
 - d) SPAN 102- Elementary Spanish II (4)
 3. ART 441- History of Modern Design (3) -Writing Intensive- approved.
GEPS recommendations to approve items listed in 1, 2 and 3 above were accepted by A2C2.

- D. The next GEPS meeting will be held on Wednesday, January 22, 2014. The committee meets at 3:00 pm; proposal review begins at 3:30pm in Maxwell 257, Rochester ST118. Agenda items for this meeting must be submitted to GEPS' chair by Wednesday, January 15 at 4pm.
- E. During fall 2014 GEPS will begin course renewal process for Goal Areas 1 to 5 and Writing Intensives.

GEP Course Renewal Forms for Goal Areas 1 to 5 and Writing Intensives are due by September 24, 2014.

Please submit the forms to GEPS chair Tim Gegg-Harrison.

- F. GEP Renewal Form-there was a discussion whether the Dean's signature be required on the renewal form, due to the large volume of anticipated forms. There will be a discussion of possible changes to the GEP renewal form at the 1/22/2014 GEPS meeting, beginning at 3pm. Anyone interested in providing input to this form is asked to attend. The revised course renewal form will be brought to A2C2 on 1/29/2014 for approval.

Chair Paulson will email the A2C2 distribution list and inform them of the Course Renewal Form discussion to take place at the 1/22/2014 meeting.

- G. If you want to view the course outline, learning outcomes, goal areas and competencies then visit this url:

<https://webproc.mnscu.edu/registration/viewCourseOutlines.do?campusid=074>

Select the semester the course was offered and the subject, then press the button "Find Course Outlines". Scroll down to find the course of interest, then on the right hand side click the Adobe pdf icon to download the course outline.

View Course Outlines for Winona State University

Select the semester and subject for the desired course outline(s)...

Semester:

Subject:

MATH 050 **Intermediate Algebra**

A review of pre-algebra and intermediate algebra topics designed to prepare the student for college-level mathematics. MATH 050 is a non-degree credit course and will not count toward meeting minimum total credit requirements for graduation. P/NC only.

- H. For looking up the competencies, some of the information is in ISRS, but Lori Beseler will ask IR to create a report.

VII. Notifications, copies available on A2C2 website.

- A. War Peace Terror: Change in Minor
- B. Sustainability: Change in Minor
- C. CAST407: Change in Title Description Hours
- D. BIOL: Change in Major Minor
- E. RTTR399: Change in Description
- F. RTTR397: Change in Description
- G. FILM: Change in Minor
- H. BIOL423: Change in Prerequisite
- I. CS101: Change in Title Number Description

VIII. One-Time Course Offerings, copies available on A2C2 website.

- A. MUS333: Piano for the Choral Director (1)
- B. HERS319: Health Service Management and Administration (3)

IX. Old Business:

- A. Regulation 3-4 and non- or multi-department program changes. Awaiting a meeting with the Multi-Disciplinary Task Force.

X. New Business: none

XI. Adjournment- the meeting was adjourned at 4:16pm by Chair Pat Paulson

A2C2 website: <http://www.winona.edu/wsufa/a2c2/>

Minutes taken by Pat Paulson