

ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE

A2C2 Minutes for Wednesday September 11, 2013 at 3:30 pm
Maxwell 158

Attendees: Pat Paulson, Larry Bergin, Adrian Barr, Ed Thompson, Myoung Lee, Amy Hermodson, Tim Gegg-Harrison, Mary Fawcett, Jongsun Wee, Dan Kauffman, Nicholas Wysocki, Steve Allard, Weidong Zhang, Peter Sternberg, Greg Schmidt, Tammi Owens, Russ Smith, Tisha Hooks, Greg Neidhart, Susan Davies, Sarah Phan-Budd, Fred Lee, Chuck Schreiber, Lorene Olson, Jay Palmer, Brian Aldrich, Jeanne Danneker, Jim Williams

Guests: Kathy Gardner, Rita Rahoi-Gilchrest (GEPS Director), Lori Beseler (Registrar's Office), Aurea Osgood, Kathy Gorder

- I. Call to Order- the meeting was called to order by chair Pat Paulson at 3:30pm.
- II. Adoption of Agenda –m/s to adopt Thompson/Lee to approve. Agenda adopted.
- III. Approval of Minutes from August 28, 2013. Draft minutes attached. M/s Kauffman/GeggHarrison to approve. Minutes adopted with no changes.
- IV. Chair's Report
 - A. Still need an A2C2 secretary to take meeting minutes, learn the system.
 - B. Still need representatives for A2C2 (English and Educational Leadership), CPPS (1 from each COSE, COLA, CONHS) and GEPS (English)
 - C. Waiting to hear when Curriculumlog implementation will begin. List of faculty and staff users sent to vendor, Digital Architecture, last Friday, 9/5/2013.
 - D. An agenda item has been added to the next Meet and Confer an agenda item discussing coordination of efforts on projects related to curriculum and programs has been
 - E. Please send A2C2 agenda items to me for 9/25/2013 meeting by 9/18/2013
- V. Course & Program Proposal Subcommittee:

A. Membership

REPRESENTATIVE	COLLEGE
Ed Thompson	College of Science & Engineering
Bhaskar Iyengar	College of Science & Engineering
Julie Beddow-Schubert	College of Education
Carrie Brouse	College of Education
Charles Schreiber	College of Liberal Arts
	College of Liberal Arts
Shellie Nelson	College of Nursing & Health Sciences
	College of Nursing & Health Sciences

REPRESENTATIVE	COLLEGE
Bob Newberry	College of Business
Brian Joo	College of Business

- B. CPPS chairs report-no meeting held on September 4, 2013.
- C. The next CPPS meeting will be held on Wednesday, September 18, 2013 at 3:30pm in Kryzsko Dining Room B.

VI. General Education Program Subcommittee

- A. website: <http://www.winona.edu/gep/>
- B. Membership

GENERAL EDUCATION PROGRAM SUBCOMMITTEE	PROGRAM REPRESENTATION	TERM OF REPRESENTATION
Rita Rahoi-Gilchrest	Director (ex-officio)	
	English	2013 – 2016
Amy Hermodson	Communication Studies	2012 – 2015
Tisha Hooks	Mathematics	2011 – 2014
James Williams	Liberal Arts	2011 – 2014
Tim Gegg-Harrison: Chair	Science & Engineering	2011 – 2014
Dan Kauffman	Business	2013 – 2016
Jeanne Danneker	Education	2013 – 2016
Connie Mettelle	Physical Development & Wellness	2012 – 2015
Annette Caflisch	Nursing & Health Sciences	2013-2016

C. Report from Wednesday, September 4, 2013 meeting

Items 3 through 9 were approved by A2C2.

1. Tahira Darling: Course Substitution for Writing Intensive, ENG310- tabled, waiting information. Will most likely be on 9/18 GEPS meeting agenda.
2. Michael Meek: Course Substitution for Goal 6b-request withdrawn

The subcommittee recommends approval of the following six (6) Goal 8 courses and one (1) Goal 10 course.

Goal 8: Global Perspective

3. GEOG 110: World Regional Geography
4. GEOG 213: Cultural Geography
5. GEOG 223: Geography of the Orient
6. GEOG 224: Geography of Africa
7. GEOG 225: Geography of Latin America
8. GEOG 233: Geography of the Middle East

Goal 10: People and the Environment

9. GEOG 212: Physical Geography

D. The next GEPS meeting will be held on Wednesday, September 18, 2013 at 3:30pm in Kryzsko Dining Rooms C&D.

E. Update from GEP Director Rita Rahoi-Gilchrest on:

1. Status of last year's MnSCU GEP review
Email confirmation was received in June by the Provost that we had 100% satisfaction of the MnTC review from last year.
2. Details on GEP assessment plan proposed and approved by constituency groups last fall.
A copy of the PowerPoint file is attached as a PDF file.
Please visit the ETS website: <http://www.ets.org/> for more information on the ETS Proficiency Profile.
Copies of the AAC&U value rubrics are available by visiting this URL and supplying an email address:
http://www.aacu.org/value/rubrics/index_p.cfm
3. Planned review of 10-6-11 GEP document by GEPS committee due to errors in the original document (which does not contain description of Director position, has an outdated decision tree, bans Travel Study courses from GEP submission, etc.). Changes brought back to A2C2 will correct factual errors only.
Document available at:
<http://www.winona.edu/gep/Images/GEP10-6-11Document.pdf>
4. Planned review of courses in Goals 7 & 8. An email will be sent from GEP Director and GEPS Chair to departments requesting confirmation of courses and correct goal area placement. As directed by Faculty Senate in spring 2013, the GEPS will review the placement of these courses, but wants to allow departments input and the opportunity to resubmit courses into the desired goal area before doing so. A date for implementation of any changes determined in this process has not been set, but it is doubtful that the implementation date will be before the start of fall 2014.

VII. Notifications:

- A. PSYCHOLOGY Major Option A (PSY A): reduction in credit hours to correct typographical error.
- B. PSYCHOLOGY Majors Options A and B (PSY A and PSY B), and PSYCHOLOGY Minor (PSY): Add PSY 373-Cross Cultural Psychology to the Social/Personality and Diversity Domains.
- C. GS203/303: Introduction to German Culture: reduction in course number, change course title

VIII. One-Time Course Offerings: none

IX. Old Business:

- A. Need A2C2 Secretary.

- X. New Business:
 - A. OCED request for Individualized Studies faculty liaison. Mary Fawcett.
Description attached. If you are interested please contact Diane Dingfelder.
- XI. Adjournment- the meeting was adjourned at 4:14pm by Chair Pat Paulson.
Minutes taken by Pat Paulson.

Pat Paulson
Chair, A2C2