

ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE

A2C2 Agenda for Wednesday September 25, 2013 at 3:30 pm
Maxwell 158

- I. Call to Order-
- II. Adoption of Agenda -
- III. Approval of Minutes from September 11, 2013. Draft minutes attached.
- IV. Chair's Report
 - A. Still need an A2C2 secretary to take meeting minutes, learn the system.
 - B. All A2C2 positions filled. Still need representatives for CPPS (1 each from COLA, CONHS) and GEPS (English).
 - C. Please send A2C2 agenda items to me for 10/9/2013 meeting by 10/2/2013
 - D. Curriculog implementation began-meetings will be held about weekly with the vendor, Digital Architecture, until 12/3/2013.
 - E. After 9/16/2013 Meet & Confer discussion there may be a task force or committee formed to coordinate work being done by A2C2, GEPS, CPPS, program review, accreditation, ITS and IPAR.
 - F. Beginning with this meeting an Outlook meeting reminder is being sent out to all members of A2C2.
- V. Course & Program Proposal Subcommittee:
 - A. Membership

REPRESENTATIVE	COLLEGE
Ed Thompson	College of Science & Engineering
Bhaskar Iyengar	College of Science & Engineering
Julie Beddow-Schubert	College of Education
Carrie Brouse	College of Education
Charles Schreiber	College of Liberal Arts
	College of Liberal Arts
Shellie Nelson	College of Nursing & Health Sciences
	College of Nursing & Health Sciences
Bob Newberry	College of Business
Brian Joo	College of Business

- B. CPPS chairs report-no meeting held on September 18, 2013.
 - C. The next CPPS meeting will be held on Wednesday, October 2, 2013 at 3:30pm in Kryzsko Dining Room B.
- VI. General Education Program Subcommittee

A. website: <http://www.winona.edu/gep/>

B. Membership

GENERAL EDUCATION PROGRAM SUBCOMMITTEE	PROGRAM REPRESENTATION	TERM OF REPRESENTATION
Rita Rahoi-Gilchrest	Director (ex-officio)	
	English	2013 – 2016
Amy Hermodson	Communication Studies	2012 – 2015
Tisha Hooks	Mathematics	2011 – 2014
James Williams	Liberal Arts	2011 – 2014
Tim Gegg-Harrison: Chair	Science & Engineering	2011 – 2014
Dan Kauffman	Business	2013 – 2016
Jeanne Danneker	Education	2013 – 2016
Connie Mettille	Physical Development & Wellness	2012 – 2015
Annette Caflisch	Nursing & Health Sciences	2013-2016

C. Report from Wednesday, September 18, 2013 meeting
No curricular matters to report.

D. The next GEPS meeting will be held on Wednesday, October 2, 2013 at 3:30pm in Kryzsko Dining Rooms C&D.

- VII. Notifications, copies attached:
A. MATH 130 to MATH 142
B. POLS 315

VIII. One-Time Course Offerings: none

- IX. Old Business:
A. Need A2C2 Secretary.

- X. New Business:
A. Do CPPS members want a separate meeting agenda, or is it acceptable for them to use the information being provided on the A2C2 website at: <http://www.winona.edu/wsufa/a2c2/#cpps> ? And do CPPS members want an Outlook meeting reminder sent out?

XI. Adjournment-

Pat Paulson
Chair, A2C2

ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE

A2C2 Minutes for Wednesday September 11, 2013 at 3:30 pm
Maxwell 158

Attendees: Pat Paulson, Larry Bergin, Adrian Barr, Ed Thompson, Myoung Lee, Amy Hermodson, Tim Gegg-Harrison, Mary Fawcett, Jongsun Wee, Dan Kauffman, Nicholas Wysocki, Steve Allard, Weidong Zhang, Peter Sternberg, Greg Schmidt, Tammi Owens, Russ Smith, Tisha Hooks, Greg Neidhart, Susan Davies, Sarah Phan-Budd, Fred Lee, Chuck Schreiber, Lorene Olson, Jay Palmer, Brian Aldrich, Jeanne Danneker, Jim Williams

Guests: Kathy Gardner, Rita Rahoi-Gilchrest (GEPS Director), Lori Beseler (Registrar's Office), Aurea Osgood, Kathy Gorder

- I. Call to Order- the meeting was called to order by chair Pat Paulson at 3:30pm.
- II. Adoption of Agenda –m/s to adopt Thompson/Lee to approve. Agenda adopted.
- III. Approval of Minutes from August 28, 2013. Draft minutes attached. M/s Kauffman/GeggHarrison to approve. Minutes adopted with no changes.
- IV. Chair's Report
 - A. Still need an A2C2 secretary to take meeting minutes, learn the system.
 - B. Still need representatives for A2C2 (English and Educational Leadership), CPPS (1 from each COSE, COLA, CONHS) and GEPS (English)
 - C. Waiting to hear when Curriculumlog implementation will begin. List of faculty and staff users sent to vendor, Digital Architecture, last Friday, 9/5/2013.
 - D. An agenda item has been added to the next Meet and Confer an agenda item discussing coordination of efforts on projects related to curriculum and programs has been
 - E. Please send A2C2 agenda items to me for 9/25/2013 meeting by 9/18/2013
- V. Course & Program Proposal Subcommittee:
 - A. Membership

REPRESENTATIVE	COLLEGE
Ed Thompson	College of Science & Engineering
Bhaskar Iyengar	College of Science & Engineering
Julie Beddow-Schubert	College of Education
Carrie Brouse	College of Education
Charles Schreiber	College of Liberal Arts
	College of Liberal Arts
Shellie Nelson	College of Nursing & Health Sciences
	College of Nursing & Health Sciences

REPRESENTATIVE	COLLEGE
Bob Newberry	College of Business
Brian Joo	College of Business

- B. CPPS chairs report-no meeting held on September 4, 2013.
- C. The next CPPS meeting will be held on Wednesday, September 18, 2013 at 3:30pm in Kryzsko Dining Room B.

VI. General Education Program Subcommittee

- A. website: <http://www.winona.edu/gep/>
- B. Membership

GENERAL EDUCATION PROGRAM SUBCOMMITTEE	PROGRAM REPRESENTATION	TERM OF REPRESENTATION
Rita Rahoi-Gilchrest	Director (ex-officio)	
	English	2013 – 2016
Amy Hermodson	Communication Studies	2012 – 2015
Tisha Hooks	Mathematics	2011 – 2014
James Williams	Liberal Arts	2011 – 2014
Tim Gegg-Harrison: Chair	Science & Engineering	2011 – 2014
Dan Kauffman	Business	2013 – 2016
Jeanne Danneker	Education	2013 – 2016
Connie Mettillle	Physical Development & Wellness	2012 – 2015
Annette Caflisch	Nursing & Health Sciences	2013-2016

C. Report from Wednesday, September 4, 2013 meeting

Items 3 through 9 were approved by A2C2.

1. Tahira Darling: Course Substitution for Writing Intensive, ENG310- tabled, waiting information. Will most likely be on 9/18 GEPS meeting agenda.
2. Michael Meek: Course Substitution for Goal 6b-request withdrawn

The subcommittee recommends approval of the following six (6) Goal 8 courses and one (1) Goal 10 course.

Goal 8: Global Perspective

3. GEOG 110: World Regional Geography
4. GEOG 213: Cultural Geography
5. GEOG 223: Geography of the Orient
6. GEOG 224: Geography of Africa
7. GEOG 225: Geography of Latin America
8. GEOG 233: Geography of the Middle East

Goal 10: People and the Environment

9. GEOG 212: Physical Geography

- D. The next GEPS meeting will be held on Wednesday, September 18, 2013 at 3:30pm in Kryzsko Dining Rooms C&D.
- E. Update from GEP Director Rita Rahoi-Gilchrest on:
1. Status of last year's MnSCU GEP review
 2. Update on GEP assessment plan proposed and approved by constituency groups last fall.
A copy of the PowerPoint file is attached.
Please visit the ETS website: <http://www.ets.org/> for more information on the exams.
The sample value rubrics are available by visiting this url and supplying an email address:
http://www.aacu.org/value/rubrics/index_p.cfm
 3. Planned review of 10-6-11 GEP document by GEPS committee.
Document available at:
<http://www.winona.edu/gep/Images/GEP10-6-11Document.pdf>
 4. Planned review of courses in Goals 7 & 8. An email will be sent from GEP to departments requesting confirmation of courses and goal area placement. A date for implementation of these changes has not been set. But it is doubtful that the implementation date will be before the start of fall 2014.
- VII. Notifications:
- A. PSYCHOLOGY Major Option A (PSY A): reduction in credit hours to correct typographical error.
 - B. PSYCHOLOGY Majors Options A and B (PSY A and PSY B), and PSYCHOLOGY Minor (PSY): Add PSY 373-Cross Cultural Psychology to the Social/Personality and Diversity Domains.
 - C. GS203/303: Introduction to German Culture: reduction in course number, change course title
- VIII. One-Time Course Offerings: none
- IX. Old Business:
- A. Need A2C2 Secretary.
- X. New Business:
- A. OCED request for Individualized Studies faculty liaison. Mary Fawcett.
Description attached. If you are interested please contact Diane Dingfelder.
- XI. Adjournment- the meeting was adjourned at 4:14pm by Chair Pat Paulson.
Minutes taken by Pat Paulson.

Pat Paulson
Chair, A2C2

WINONA STATE UNIVERSITY NOTIFICATIONS

Department Mathematics & Statistics

Date 4/16/2013

If the proposed curricular change involves existing courses and is considered a Notification, complete and submit this form. Refer to Regulation 3-4, *Policy for Changing the Curriculum*, for complete information on submitting proposals for curricular changes.

Please check type of change(s):

☐ Reduction in course number ☐ Change in grading option ☐ Change in hours or credits in an independent study course
☐ Change in course title ☒ Change in course description* ☐ Change in existing major, minor, option, concentration, etc.*
☒ Change in prerequisites ☒ Change in course number within level, e.g. 310 to 350 ☐ Change in delivery method

A. Current Course Information

MATH 130 Matrix Algebra 3
Course No. Course Title Credits

This proposal is for a(n) ☒ Undergraduate Course ☐ Graduate Course

Applies to ☐ Major ☒ Minor
☐ Required ☒ Required
☐ Elective ☐ Elective

Prerequisites MATH 120, Precalculus

Grading ☒ Grade only ☐ P/NC only ☐ Grade and P/NC Option

Frequency of offering Every Semester

Proposed Course Information. (Please indicate only proposed changes below.)

MATH 142
Course No. Course Title Credits

Prerequisites MATH 112 or 115

Grading ☐ Grade only ☐ P/NC only ☐ Grade and P/NC Option

Frequency of offering

Effective date (normally the next semester) Fall 2013

B. *If the proposal requests a change in the course description, please attach a description of the change requested and list both the current and proposed course description. If the proposal requests a change in an existing major, minor, option, concentration, etc., please attach a description of the change(s) requested and list both the current and proposed program listings.

Approved by the Department

[Signature]
Department Chair
bdeppa@winona.edu
e-mail address

9.4.13
Date

Notification to the College Dean

☒ Yes ☐ No

Charles Smith
Dean of College

9/9/13
Date

Presented at A2C2 meeting on

9/25/2013
Date

[Signature]
Chair of A2C2

Presented at Graduate Council meeting on (if applicable)

9/26/2013
Date

Chair of Graduate Council

Submitted to Registrar on

Date

Registrar: Please notify department chair via e-mail that Notification has been recorded.

*If a dean has comments on a notification, the dean shall forward the comments to the department. [Revised 7-13-11]

Description of Changes to Catalog Description for MATH 130

Current Catalog Description: An introduction to matrix algebra and elementary vector spaces with an emphasis on computation. Prerequisite: MATH 120. Meets GOAL 4.

New Catalog Description: An introduction to matrix algebra, including row-reduction, matrix arithmetic, linear transformations, linear independence, and span. Emphasis is on conceptual understanding, computation, and applications. Prerequisite: MATH 112 or MATH 115. Meets GOAL 4.

Rationale for All Changes to MATH 130

1. **Changes to the Catalog Description:** remains unchanged in essence but is rendered in more detail and with greater clarity.
2. **Changes to the Course Number:** is changed to bring it into line with the recent renumbering system implemented for our MATH courses.
3. **Change in Prerequisites:** what was formerly MATH 120 (4 S.H.) has been split into MATH 115 (3 S.H.) and MATH 120 (3 S.H.). The non-trigonometry component, which is all that is needed for MATH 142, is contained within MATH 115, and this material is also covered with different emphasis in MATH 112. Hence, both of those courses would be satisfactory pre-requisites for MATH 142.

WINONA STATE UNIVERSITY

NOTIFICATIONS

Department Political Science & Public Administration

Date 9/6/13

If the proposed curricular change involves existing courses and is considered a Notification, complete and submit this form. Refer to Regulation 3-4, ***Policy for Changing the Curriculum***, for complete information on submitting proposals for curricular changes.

Please check type of change(s):

__ Reduction in course number __ Change in grading option __ Change in hours or credits in an independent study course
 __ Change in course title __ Change in course description* __ Change in existing major, minor, option, concentration, etc.*
XX Change in prerequisites __ Change in course number within level, e.g. 310 to 350 __ Change in delivery method

A. Current Course Information

<u>POLS 315</u>	<u>American Political Thought</u>	<u>3 S.H.</u>
<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>

This proposal is for a(n) XX Undergraduate Course Graduate Course

Applies to	<u>XX</u> Major	<u>XX</u> Minor
	<u>X</u> Required Elective	<u>X</u> Required Elective

Prerequisites POLS 120 Introduction to American Politics

Grading _____ Grade only _____ P/NC only XX Grade and P/NC Option

Frequency of offering _____

Proposed Course Information. (Please indicate only proposed changes below.)

Course No.	Course Title	Credits
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Prerequisites	None
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Grading _____ Grade only _____ P/NC only _____ Grade and P/NC Option

Frequency of offering every two years

Effective date (normally the next semester) Spring 2014

B. *If the proposal requests a change in the course description, please attach a description of the change requested and list both the current and proposed course description. If the proposal requests a change in an existing major, minor, option, concentration, etc., please attach a description of the change(s) requested and list both the current and proposed program listings.

Approved by the Department

Fred Lee
Department Chair

Sept 6, 2013
Date

Lee@uwinona.edu
e-mail address

Notification to the College Dean

~~Yes~~ No

Dean of College

9-6-13
Date

Presented at A2C2 meeting on

Date _____

Chair of A2C2

Presented at Graduate Council
meeting on (if applicable)

Date _____

Chair of Graduate Council

Submitted to Registrar on _____

Date _____

Registrar: Please notify department chair via e-mail that Notification has been recorded.

*If a dean has comments on a notification, the dean shall forward the comments to the department. [Revised 7-13-11]