

ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE

A2C2 Agenda for Wednesday September 11, 2013 at 3:30 pm
Maxwell 158

- I. Call to Order-
- II. Adoption of Agenda -
- III. Approval of Minutes from August 28, 2013. Draft minutes attached.
- IV. Chair's Report
 - A. Still need an A2C2 secretary to take meeting minutes, learn the system.
 - B. Still need representatives for A2C2, CPPS and GEPS
 - C. Please send A2C2 agenda items to me for 9/25/2013 meeting by 9/18/2013

- V. Course & Program Proposal Subcommittee:
 - A. Membership

REPRESENTATIVE	COLLEGE
Ed Thompson	College of Science & Engineering
	College of Science & Engineering
	College of Education
	College of Education
Charles Schreiber	College of Liberal Arts
	College of Liberal Arts
Shellie Nelson	College of Nursing & Health Sciences
	College of Nursing & Health Sciences
Bob Newberry	College of Business
Brian Joo	College of Business

- B. CPPS chairs report-no meeting held on September 4, 2013.
 - C. The next CPPS meeting will be held on Wednesday, September 18, 2013 at 3:30pm in Kryzsko Dining Room B.
- VI. General Education Program Subcommittee
 - A. website: <http://www.winona.edu/gep/>
 - B. Membership

GENERAL EDUCATION PROGRAM SUBCOMMITTEE	PROGRAM REPRESENTATION	TERM OF REPRESENTATION
Rita Rahoi-Gilchrest	Director (ex-officio)	
	English	2013 – 2016
Amy Hermodson	Communication Studies	2012 – 2015
Tisha Hooks	Mathematics	2011 – 2014
James Williams	Liberal Arts	2011 – 2014
Tim Gegg-Harrison: Chair	Science & Engineering	2011 – 2014
Dan Kauffman	Business	2013 – 2016
Jeanne Danneker	Education	2013 – 2016
Connie Mettille	Physical Development & Wellness	2012 – 2015
Annette Caflisch	Nursing & Health Sciences	2013-2016

C. Report from Wednesday, September 4, 2013 meeting

1. Tahira Darling: Course Substitution for Writing Intensive, ENG310- tabled
2. Michael Meek: Course Substitution for Goal 6b-request withdrawn

The subcommittee recommends approval of the following six(6) Goal 8 courses and one(1) Goal 10 course.

Goal 8: Global Perspective

3. GEOG 110: World Regional Geography
4. GEOG 213: Cultural Geography
5. GEOG 223: Geography of the Orient
6. GEOG 224: Geography of Africa
7. GEOG 225: Geography of Latin America
8. GEOG 233: Geography of the Middle East

Goal 10: People and the Environment

9. GEOG 212: Physical Geography

D. The next GEPS meeting will be held on Wednesday, September 18, 2013 at 3:30pm in Kryzsko Dining Rooms C&D.

E. Brief update from GEP Director on:

1. Status of last year's MnSCU GEP review
2. Update on GEP assessment plan proposed and approved by constituency groups last fall
3. Planned review of 10-6-11 GEP document by GEPS committee
4. Planned review of courses in Goals 7 & 8

- VII. Notifications:
 - A. PSYCHOLOGY Major Option A (PSY A): reduction in credit hours to correct typographical error.
 - B. PSYCHOLOGY Majors Options A and B (PSY A and PSY B), and PSYCHOLOGY Minor (PSY): Add PSY 373-Cross Cultural Psychology to the Social/Personality and Diversity Domains.
 - C. GS203/303: Introduction to German Culture: reduction in course number, change course title
- VIII. One-Time Course Offerings: none
- IX. Old Business:
 - A. Need A2C2 Secretary.
- X. New Business:
 - A. OCED request for Individualized Studies faculty liaison. Mary Fawcett. Description attached.
- XI. Adjournment-

Pat Paulson
Chair, A2C2

ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE

A2C2 Minutes for Wednesday August 28, 2013 3:30 pm
Maxwell 158

Attendees: Pat Paulson, Ed Thompson, Jana Craft, Myoung Lee, Amy Hermodson, Tim Gegg-Harrison, Mary Fawcett, Sunny Wee, Dan Kauffman, Lee Beatty, Michael Bowler, Peter Sternberg, Greg Schmidt, Robert Newberry, Ron Elcombe, Greg Neidhart, Sara Phan-Budd, Fred Lee, Charles Schreiber, Lorene Olson, Jay Palmer, Brian Aldrich, Jeanne Danneker, Jim Williams

Guests: Aurea Osgood, Lori Beseler, Rita Rahoi-Gilchrest

Several departments still need A2C2 representatives.
The English Department needs a GEPS representative.
Several colleges still need CPPS representatives.

- I. Call to Order-the meeting was called to order at 3:30 pm by chair Pat Paulson
- II. Adoption of Agenda -The paper agenda was distributed at the first A2C2 meeting on Wednesday, August 28, 2013. Added item, X. New Business B. Chancellor's Report.
m/s approve Danneker/Elcombe move to approve. Motion passes.
- III. Approval of Minutes: April 10, 2013 (**copy attached, along with Instruction and Equivalencies chart**) m/s Elcombe/Schreiber to approve, motion passes.
- IV. Chair's Report
 - A. Pat Paulson will be A2C2 chair during 2013-2014 and 2014-2015.
 - B. We need an A2C2 secretary to take meeting minutes, learn the system. No one volunteered, A2C2 secretary desperately needed.
 - C. Still need representatives for A2C2, CPPS and GEPS
 - D. Electronic Document Workflow-Curriculog-contract signed on 8/12/13.
Implementation will begin during the fall semester.
 - E. A2C2 website- new url: <http://www.winona.edu/wsufa/a2c2>
In the process of being updated.
 - F. Acalog, electronic catalog available at: <http://catalog.winona.edu/>
 - G. Please send A2C2 agenda items to me for 9/11/2013 meeting by 9/4/2013
 - H. First CPPS, GEPS meetings next Wednesday, September 4, 2013 at 3:30pm
 - I. Please review the plea from CPPS (**copy attached**) to save time, improve accuracy.
- V. Course & Program Proposal Subcommittee:

A. Membership-several members added for COSE, COLA

REPRESENTATIVE	COLLEGE
Ed Thompson	College of Science & Engineering
	College of Science & Engineering
	College of Education
	College of Education
Charles Schreiber	College of Liberal Arts
	College of Liberal Arts
Shellie Nelson	College of Nursing & Health Sciences
	College of Nursing & Health Sciences
Bob Newberry	College of Business
Brian Joo	College of Business

B. The first CPPS meeting will be held on Wednesday, September 18, 2013 at 3:30pm in Kryzsko Dining Room B. Please send any agenda items for this meeting to A2C2 chair Pat Paulson by 10am Wednesday, September 11, 2013.

VI. General Education Program Subcommittee

A. website: <http://www.winona.edu/gep/>

B. Membership:

GENERAL EDUCATION PROGRAM SUBCOMMITTEE	PROGRAM REPRESENTATION	TERM OF REPRESENTATION
Rita Rahoi-Gilchrest	Director (ex-officio)	
	English	2013-2016
Amy Hermodson	Communication Studies	2012-2015
Tisha Hooks	Mathematics	2011-2014
James Williams	Liberal Arts	2011-2014
Tim Gegg-Harrison: Chair	Science & Engineering	2011-2014
Dan Kauffman	Business	2013-2016
Jeanne Danneker	Education	2013-2016
Connie Mettillie	Physical Development & Wellness	2012-2015
Annette Cafilisch	Nursing & Health Sciences	2013-2016

C. The first GEPS meeting of the year will be held on Wednesday, September 4, 2013 at 3:30pm in Kryzsko Dining Rooms C&D.

VII. Notifications: none

VIII. One Time Course Offerings:

A. HERS 348: Health Coaching-From Theory to Practice (2)

B. RED 415: STEM Clinical Practice (2)

- IX. Old Business:
- A. Are there any concerns regarding the link between credit hours and minutes of instruction as discussed at last meeting on April 10, 2013? No concerns mentioned, presented for information purposes.
- X. New Business:
- A. A2C2, GEPS, CPPS Member Lists are being updated.
Several members were added to the member lists during the meeting.
The updated A2C2 members list can be found online at:
<http://www.winona.edu/wsufa/a2c2/Members.htm>
A copy of the A2C2 member list as of the end of the meeting is at the end of the minutes.
- B. Chancellor Rosenstone's report- "Charting the Future of Minnesota State Colleges and Universities"-departments and faculty are encouraged to read this as soon as possible.
Link: http://www.mnscu.edu/strategicworkgroups/docs/charting_the_future_draft_report.pdf
- XI. Adjournment- The meeting was adjourned at 4:42pm by chair Pat Paulson.
Minutes taken by chair Paulson.

Pat Paulson
Chair, A2C2

A2C2 2013-2014 Member List as of 8/28/2013

	Department	Representative	Alternate	Alternate 2
1	Accounting			
2	Art			
3	Biology	Ed Thompson	Judith Loewen	
4	Business Administration	Jana Craft	Qingyu Zhang	Kathy Ready
5	Chemistry	Myoung Lee	Sara Hein	Frannie Mann
6	Communication Studies	Amy Hermodson	Emilie Falc	
7	Composite and Material Engineering			
8	Computer Science	Tim Gegg-Harrison	Iyengar Sudharsan	Paul Schumacher
9	Counselor Education	Mary Fawcett	Jo Hittner	
10	Early Childhood & Elementary Education	Sunny Wee	fall-Rod Winters	spring-Ann Rethlefsen
11	Economics	Dan Kauffman	Gabe Manrique	Laura Carolevski
12	Educational Leadership			
13	Education Studies			
14	English			
15	Finance			
16	Geoscience	Steve Allard	Lee Beatty	
17	Global Studies and World Languages	Michael Bowler	Weidong Zhang	
18	Health, Exercise & Rehabilitative Sciences	Peter Sternberg		
19	History (Paralegal, Law and Society)	Greg Schmidt	John Campbell	
20	Library			
21	Marketing	Robert Newberry	Russ Smith	
22	Mass Communication	Ron Elcombe	Davin Heckman	
23	Mathematics and Statistics			
24	Music (Arts Administration)	Greg Neidhart	Cathy Schmidt	
25	Nursing	Susan Davies	Kathy Gorder	
26	Philosophy			
27	Physics	fall-Sarah Phan-Budd	Nathan Moore	Andy Ferstl
28	Political Science and Public Administration	Fred Lee	Matt Bosworth	
29	Psychology	Chuck Schreiber	Amanda Brouwer	
30	Recreation, Tourism, & Therapeutic Recreation	Lorene Olson	James Reidy	Roger Riley
31	Rochester Teacher Education Program			
32	Social Work	Jay Palmer	Charissa Eaton	
33	Sociology/Criminal Justice/Geography	fall- Brian Aldrich spring-Nicole Civettini	fall-Nicole Civettini spring-Brian Aldrich	
34	Special Education	Jeanne Danneker	Carol Long	Steve Street
35	Theatre and Dance (Dance)	Jim Williams	Peggy Sannerud	

original

WINONA STATE UNIVERSITY NOTIFICATIONS

Department PSYCHOLOGYDate 8/23/2013

If the proposed curricular change involves existing courses and is considered a Notification, complete and submit this form. Refer to Regulation 3-4, **Policy for Changing the Curriculum**, for complete information on submitting proposals for curricular changes.

Please check type of change(s):

☐ Reduction in course number ☐ Change in grading option ☐ Change in hours or credits in an independent study course
☐ Change in course title ☐ Change in course description* ☒ Change in existing major, minor, option, concentration, etc.*
☐ Change in prerequisites ☐ Change in course number within level, e.g. 310 to 350 ☐ Change in delivery method

A. Current Course Information

Course No. _____ Course Title _____ Credits _____

This proposal is for a(n) _____ Undergraduate Course _____ Graduate Course

Applies to ☒ Major _____ Minor _____
 ☐ Required _____ Required _____
 ☐ Elective _____ Elective _____

Prerequisites _____

Grading _____ Grade only _____ P/NC only _____ Grade and P/NC Option

Frequency of offering _____

Proposed Course Information. (Please indicate only proposed changes below.)

Course No. _____ Course Title _____ Credits _____

Prerequisites _____

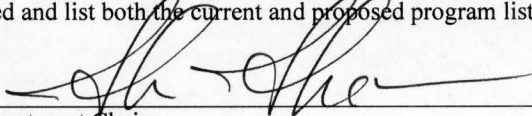
Grading _____ Grade only _____ P/NC only _____ Grade and P/NC Option

Frequency of offering _____

Effective date (normally the next semester) **IMMEDIATELY. FALL 2013**

B. *If the proposal requests a change in the course description, please attach a description of the change requested and list both the current and proposed course description. If the proposal requests a change in an existing major, minor, option, concentration, etc., please attach a description of the change(s) requested and list both the current and proposed program listings.

Approved by the Department


Department Chair

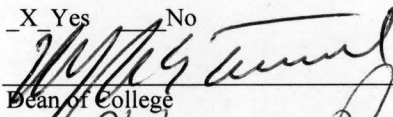
Date

8-26-2013

JJOHANSON@WINONA.EDU
e-mail address

Notification to the College Dean

☒ Yes ☐ No


Dean of College

Date

8-26-13

Presented at A2C2 meeting on

Date

Chair of A2C2

Presented at Graduate Council meeting on (if applicable)

Date

Chair of Graduate Council

Submitted to Registrar on

Date

Registrar: Please notify department chair via e-mail that Notification has been recorded.

*If a dean has comments on a notification, the dean shall forward the comments to the department. [Revised 7-13-11]

¹ SEE ATTACHED PAGE FOR EXPLANATION OF CHANGE TO MAJOR.

REVISION TO PSYCHOLOGY MAJOR OPTION-A (PSYA)

BACKGROUND

During the 2012-13 academic year a revision to the PSYCHOLOGY MAJOR OPTION-A (PSYA) was approved. After approval, however, it was discovered that a typographical error had escaped notice on the Revised Program forms. The error incorrectly stated the required number of elective credits for PSYA as 12 S.H. The value approved by the Psychology Department was 9 S.H.

This notification corrects that clerical error.

Due to being the correction of an error, this change should take effect immediately.

CURRENT

The Option-A Psychology Major presently requires **12 S.H.** of psychology electives. The total number of credits for Option-A is currently 39-40 S.H., which is based on the incorrect value of 12 S.H. of electives.

REVISED

The Option-A Psychology Major will now require **9 S.H.** of psychology electives, as originally approved by the Psychology Department but incorrectly stated on the program revision form. The total number of credits required for this major should reflect this correction and be stated as 36-37 S.H.

original

WINONA STATE UNIVERSITY NOTIFICATIONS

Department PSYCHOLOGY

Date 8/23/2013

If the proposed curricular change involves existing courses and is considered a Notification, complete and submit this form. Refer to Regulation 3-4, **Policy for Changing the Curriculum**, for complete information on submitting proposals for curricular changes.

Please check type of change(s):

☐ Reduction in course number ☐ Change in grading option ☐ Change in hours or credits in an independent study course
☐ Change in course title ☐ Change in course description* ☒ Change in existing major, minor, option, concentration, etc.*
☐ Change in prerequisites ☐ Change in course number within level, e.g. 310 to 350 ☐ Change in delivery method

A. Current Course Information

Course No. _____ Course Title _____ Credits _____

This proposal is for a(n) _____ Undergraduate Course _____ Graduate Course

Applies to ☒ Major ☒ Minor
 ☐ Required ☐ Required
 ☐ Elective ☐ Elective

Prerequisites _____

Grading _____ Grade only _____ P/NC only _____ Grade and P/NC Option

Frequency of offering _____

Proposed Course Information. (Please indicate only proposed changes below.)

Course No. _____ Course Title _____ Credits _____

Prerequisites _____

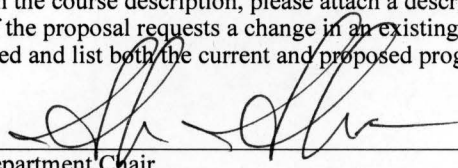
Grading _____ Grade only _____ P/NC only _____ Grade and P/NC Option

Frequency of offering _____

Effective date (normally the next semester) **IMMEDIATELY, FALL 2013**

B. *If the proposal requests a change in the course description, please attach a description of the change requested and list both the current and proposed course description. If the proposal requests a change in an existing major, minor, option, concentration, etc., please attach a description of the change(s) requested and list both the current and proposed program listings.

Approved by the Department

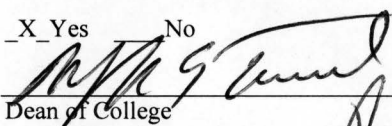

Department Chair

8-26-2013
Date

JJOHANSON@WINONA.EDU
e-mail address

Notification to the College Dean

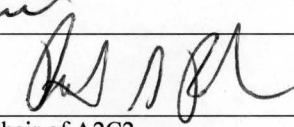
☒ Yes ☐ No


Dean of College

8-26-13
Date

Presented at A2C2 meeting on

9/11/13
Date


Chair of A2C2

Presented at Graduate Council meeting on (if applicable)

9/12/13
Date

Chair of Graduate Council

Submitted to Registrar on

9/12/13
Date

Registrar: Please notify department chair via e-mail that Notification has been recorded.

*If a dean has comments on a notification, the dean shall forward the comments to the department. [Revised 7-13-11]

¹ SEE ATTACHED PAGE FOR EXPLANATION OF CHANGE TO MAJOR.

REVISION TO PSYCHOLOGY MINOR (PSY) AND MAJORS (PSYA AND PSYB)

BACKGROUND

During the 2012-13 academic year, the Psychology Department approved revisions to its minor (PSY) and both of its major options (PSYA and PSYB). It subsequently approved a new course offering, PSY373 Cross-Cultural Psychology, with the understanding that upon full approval of the revisions to the minor and majors, PSY373 would be added to the courses through which students could fulfill the Social/Personality Domain requirement and major could fulfill the Diversity Domain requirement. The placement of this course in those "Domains" was included in the course proposal for PSY373 that was approved last year.

The application of credits from PSY373 to the Social/Personality Domain and the Diversity Domain for the recently approved versions of the psychology minor/majors should begin immediately (Fall 2013).

CURRENT

Currently, for the Minor (PSY), Major Option-A (PSYA), and Major Option-B (PSYB), there are two alternatives for fulfilling the Social/Personality Domain requirement stated in the catalog copy:

Social/Personality

PSY305 Theories of Personality (3 S.H.)

PSY325 Social Psychology (3 S.H.)

Currently, for both Option-A and Option-B, there are four alternatives for fulfilling the Diversity Domain stated in the catalog copy:

DIVERSITY DOMAIN (0 S.H.)*

Students must complete one of the following courses:

PSY275 Psychology of Gender (3 S.H.)

PSY298 Health Psychology (3 S.H.)

PSY420 Abnormal Psychology (3 S.H.)

PSY423 Psychopathology of Childhood (3 S.H.)

* Credits earned in the diversity domain count toward the requirement of 12 S.H. of electives or, if a course is listed under another domain as well, toward fulfillment of the other domain requirement.

REVISED

For the Minor (PSY), Major Option-A (PSYA), and Major Option-B (PSYB), PSY373 should be added to the list of courses under both Social/Personality Domain. Beginning immediately, the revised catalog copy for the minor and both majors will be revised to the following (change highlighted):

Social/Personality

PSY305 Theories of Personality (3 S.H.)

PSY325 Social Psychology (3 S.H.)

PSY373 Cross-Cultural Psychology (3 S.H.)

(continued on next page)

For both Psychology Major Option-A (PSYA) and Option-B (PSYB), PSY373 should be added to the list of courses under the Diversity Domain. Beginning immediately, the revised catalog copy for both majors (PSYA and PSYB) will be revised to the following (change highlighted):

DIVERSITY DOMAIN (0 S.H.)*

Students must complete one of the following courses:

PSY275 Psychology of Gender (3 S.H.)

PSY298 Health Psychology (3 S.H.)

PSY373 Cross-Cultural Psychology (3 S.H.)

PSY420 Abnormal Psychology (3 S.H.)

PSY423 Psychopathology of Childhood (3 S.H.)

* Credits earned in the diversity domain count toward the requirement of 12 S.H. of electives or, if a course is listed under another domain as well, toward fulfillment of the other domain requirement.

WINONA STATE UNIVERSITY
NOTIFICATIONS

Department GSWL

Date Aug, 27, 2013

If the proposed curricular change involves existing courses and is considered a Notification, complete and submit this form. Refer to Regulation 3-4, *Policy for Changing the Curriculum*, for complete information on submitting proposals for curricular changes.

Please check type of change(s):

☒ Reduction in course number ☐ Change in grading option ☐ Change in hours or credits in an independent study
☒ Change in course title ☐ Change in course description* ☐ Change in existing major, minor, option, concentration, etc.*
☐ Change in prerequisites ☐ Change in course number within level, e.g. 310 to 350 ☐ Change in delivery method

A. Current Course Information

GS 303 German Culture and Civilization 4
Course No. Course Title Credits

This proposal is for a(n) ☒ Undergraduate Course ☐ Graduate Course

Applies to ☐ Major ☐ Minor
☐ Required ☐ Required
☐ Elective ☐ Elective

Prerequisites None

Grading ☐ Grade only ☐ P/NC only ☒ Grade and P/NC Option

Frequency of offering Yearly

Proposed Course Information. (Please indicate only proposed changes below.)

GS 203 Introduction to German Culture 4
Course No. Course Title Credits

Prerequisites None

Grading ☐ Grade only ☐ P/NC only ☒ Grade and P/NC Option

Frequency of offering Every semester or yearly

Effective date (normally the next semester) Spring 2014

B. *If the proposal requests a change in the course description, please attach a description of the change requested and list both the current and proposed course description. If the proposal requests a change in an existing major, minor, option, concentration, etc., please attach a description of the change(s) requested and list both the current and proposed program listings.

Y. Grover

Approved by the Department

Department Chair
ygrover@winona.edu
e-mail address

September 4, 2013
Date

Notification to the College Dean

☒ Yes ☐ No

Dean of College

9/11/2013
Date

Chair of A2C2

Presented at A2C2 meeting on

Presented at Graduate Council meeting on (if applicable)

Date

Chair of Graduate Council

Submitted to Registrar on

Date

Registrar: Please notify department chair via e-mail that Notification has been recorded.

*If a dean has comments on a notification, the dean shall forward the comments to the department. [Revised 7-13-11]

Faculty Liaison to Individualized Studies Program

Student and program advising

- Provide oversight of academic advising for the Individualized Studies program and for students in situations where faculty expertise is necessary.
- Supervise Individualized Studies internships or coordinate such internships with other appropriate faculty.
- Shepherd any Individualized Studies program modifications through curriculum approval processes.

Committee work

- Establish faculty connections throughout the University for Individualized Studies.
- Represent Individualized Studies on A2C2.
- Consult with the OCED Faculty Advisory Committee and the OCED Director as needed on academic matters related to Individualized Studies.
- Serve on Credit for Prior Learning workgroups at the University and represent Credit for Prior Learning issues on faculty committees such as A2C2.