

Winona State University  
Dean's Advisory Board  
2023-3024

Article I. Name

Section A. This organization shall be named Dean's Advisory Board.

Article II. Purpose

Section A. Shall serve as a liaison between the students and the dean in order to provide input, insight, and perspective on the student experience.

Section B. Shall advise the dean on matters pertaining to students.

Section C. Shall serve as leaders for change within their respective college.

Section D. Shall engage in college, university, and community activities to encourage student involvement.

Section E. Shall represent their respective college as ambassadors to promote WSU to current and prospective students.

Article III. Membership-

Section A. Each representative must be a member of the college they are representing that was nominated by a department member of that college.

Section B. Winona State University is committed to a policy of nondiscrimination in employment and education opportunity. No person shall be discriminated against in the terms and conditions of employment, personnel practices, or access to and participation in, programs, services, and activities with regard to race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, gender identity, or gender expression. In addition, discrimination in employment based on familial status or membership or activity in a local commission as defined by law is prohibited. Harassment on the basis of race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or familial status is prohibited.

Section C. The Dean's Advisory Boards will not engage in any act which endangers the mental or physical health or safety of a person, subjects a person to public humiliation or ridicule, or which destroys or removes public or private property for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a student group/club, organization, or athletic team. (Minnesota State Board Policies, Chapter 3 – Educational Policies, 3.6 Student Conduct.)

Article IV. Executive Board, Officers, Leadership

Section A. The Executive Board, Officers, and Leadership is up to the discretion of each individual Dean's Advisory Board.

Article V. Meetings and Voting-

Section A. Meeting occurrence, any special meetings like elections

- a. Dean's Advisory Boards must meet at least 3 times a semester

Section B. Voting and its procedures

- a. The election of officers within the Advisory Board is up to the discretion of the Advisory Board, and must have a majority vote if running elections

through a voting process. Must hold an officer election each academic year.

- b. Voting of projects and policies within the Advisory Board must also follow the majority vote to be passed.

#### Article VI. Funding-

Section A. For the 2023-2024 academic year, the Dean's Advisory Boards will receive \$2,500 dollars through the Student Life Fee. This amount may be reviewed each academic year depending on usage and need of money.

Section B. All money received from the Student Life funds or belonging to the club/organization will be held in a WSU Business office account.

Section C. In the event of the dissolution of the Dean's Advisory Boards, student life funds will be returned to the student life reserve via the WSU Budget Office, any other types of remaining funds will be determined by the advisor, Student Union/Activities Department, and the WSU Budget Office.

#### Article VII. Advisor-

Section A. The advisor shall be the Dean of the respective college.

Section B. The WSU department Dean must agree to the duties and requirements of Winona State University laid out in the official Advisor Agreement Form signed each year.

Section C. Duties of the Advisor/Dean

- a. Attend the regular meetings
- b. Maintain a continuous contact with members of the organization as well as other members of the department that are not in the organization.

Section D. Information regarding other department members other than the advisor/Dean shall be written here (name, affiliation, responsibilities/duties, etc).

#### Article VIII. Evaluation-

Section A. Each Dean's Advisory board shall report back to the Student Senate Academic Affairs Committee at the end of each academic year to update them on what went well, what needs to change, and what they have accomplished over the year. This can be through a Student Senate presentation or a written evaluation form provided by Student Senate. The evaluation will then be presented to the entire Senate through the Academic Affairs Chair.

#### Article IX. Amendments-

Section A. The Dean's Advisory Board Constitution must be reviewed by its leaders and members and resubmitted for ratification to the WSU Student Senate Academic Affairs Committee every year by September 15th or the following business day.

Section B. The process for proposing amendments to this Dean's Advisory Board constitution and the approval process requirements from the membership.

Section C. Other information pertaining to amending the constitution.