

Regulation 3-29




Winona State University

Syllabus Policy

1. **PURPOSE:** To establish a course syllabus for-credit courses offered by Winona State University (WSU) in accordance with Minnesota State College and University System (MnSCU) policy.
2. **COURSE SYLLABUS REQUIREMENT AND TIMEFRAME:** Each student enrolled in a for-credit course offered by WSU will be provided a course syllabus by the course instructor within one (1) week of the first class meeting. When courses are offered in condensed format, the time frame for distribution of the syllabus shall be adjusted accordingly.
3. **COURSE SYLLABUS CONTENTS:** The syllabus will contain the information concerning the course that the instructor deems necessary for students to have at the outset of the course.
4. **CHANGES IN COURSE SYLLABUS:** Instructors may make changes in the course syllabus and will announce such changes to students. The course instructor's policy on syllabus changes will be included in the syllabus contents.

This WSU Regulation supersedes WSU Regulation 3-29, dated April 19, 1999.

AUTHENTICATED BY:



Judith A. Ramaley
President

August 13, 2007

Date of Adoption

Authoritative References:

[MnSCU Policy 3.22, Course Syllabi](#)
[MnSCU Policy 3.26, Intellectual Property](#)
President

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