DRAFT

WSU Regulation   Winona State University
Number 7-3   Winona, MN 55987
                                                   February 15, 2004

ACCEPTABLE USE OF COMPUTERS AND INFORMATION TECHNOLOGY
RESOURCES

1. PURPOSE: To recognize Minnesota State Colleges and Universities (MnSCU) procedure
5.22.1, as the official university policy for acceptable use of computers and information
technology resources and to identify local campus resources and appropriate authorities.

2. POLICY IMPLEMENTATION

A. Concerns of potential violations of MnSCU Procedures 5.22.1 should be immediately
reported to the Vice President for Information Technology (VPIT) or the Vice President
for University Affairs (VPUA).

B. The VPIT, VPUA, and the Chief Financial Officer will coordinate efforts to
assure institutional compliance with state and MnSCU System security policies,
procedures, standards and guidelines to protect the integrity of System information
technology and its users' accounts.

C. The VPIT and the VPUA will coordinate efforts to ensure that government
data in electronic format is handled in accordance with its classification under the
Minnesota Government Data Practices Act, Family Education Rights and Privacy
Act, and other applicable law or policies and in accordance with the collective
bargaining agreements.

D. Winona State University (WSU) users should contact the VPIT, or his/her
designee(s), if they have questions, concerns or problems regarding the use of System
information technology or concerning intended or unintended interruptions of service.

E. Requests to use the trademarks or logos of the university or MnSCU should be
directed to the VPUA.

F. The E-Learning Director is responsible for providing information and
education to users concerning applicable information technology policies and
procedures.

G. Decisions regarding approved hardware and software will be made by the Dean of the
appropriate academic area, in consultation with the VPIT, and by the VPIT for non-
academic areas.

AUTHENTICATED BY:

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Dr. Darrell W. Krueger
President

Authoritative Reference
MnSCU Procedures 5.22.1, Acceptable Use of Computers and Information Technology
Resources