

WINONA STATE UNIVERSITY
APPLICATION FOR PROFESSIONAL IMPROVEMENT FUNDS
IFO

REFERENCE: AGREEMENT BETWEEN STATE UNIVERSITY BOARD AND INTER-FACULTY
ARTICLE 19, AND WSU REGULATION 3-11

PLEASE COMPLETE ALL INFORMATION REQUESTED

SEMA4 EMPLOYEE ID # _____ DATE REQUESTED: _____

NAME OF APPLICANT _____ DEPARTMENT: _____

HIGHEST EARNED DEGREE: _____ DATE DEGREE EARNED: _____

ACADEMIC RANK: _____

PROJECT CATEGORIES:

Criterion 1: ☐ Criterion 2: ☐ Criterion 3: ☐ Criterion 4: ☐ Criterion 5: ☐ PDP: ☐

Explain how this proposal relates to each criterion selected, to your professional development plan, and to the department's and university's mission/goals.

PROJECT TITLE: _____

Describe your project.

BEGINNING AND ENDING DATES FOR PROJECT COMPLETION: _____
(MUST BE WITHIN THE APPROPRIATE FISCAL YEAR - JULY 1 - JUNE 30)

TOTAL FUNDS REQUESTED: _____

DEAN'S RECOMMENDATION:

VICE PRESIDENT'S RECOMMENDATION:

PRESIDENT'S RECOMMENDATION:

PROPOSAL FUNDED AT: \$ _____

| PROPOSAL NOT FUNDED _____

BUDGET REQUEST: Complete using categories that apply and adding others as appropriate.
Provide an explanation/justification for each line item for which funding is requested.

\$ _____ **Student Help** - Explanation:
_____ **Travel In-State** - Explanation:
_____ **Travel Out-State** - Explanation:
_____ **Registration Fees-Conferences, and Seminars (No Credit)** - Explanation:
_____ **Tuition and Fees-Projects Granting College Credit** - Explanation:
_____ **Books And/Or Supplies** - Explanation:
_____ **Equipment** - Explanation:
_____ **Audiovisual Supplies** - Explanation:
_____ **Printing: On Campus** - Explanation:
_____ **Office Supplies** - Explanation:
_____ **Postage** - Explanation:
_____ **Computer Service Charges** - Explanation:
_____ **Copy Machine Fees** - Explanation:
_____ **Other** - Explanation:
_____ **Other** - Explanation:
_____ **Other** - Explanation:
_____ **Other** - Explanation:
\$ _____ **TOTAL REQUESTED**

SIGNATURE OF APPLICANT