

WINONA STATE UNIVERSITY

PROPOSAL FOR REVISED COURSES

Department _____

Date _____

If proposed course change requires A2C2 and/or graduate Council approval, i.e., not considered a notification, complete and submit this form with the appropriate number of copies. Refer to Regulation 3-4, ***Policy for Changing the Curriculum***, for complete information on submitting proposals for curricular changes.

Current Course Information

Course No.	Course Title	Credits
This Proposal is for a(n) _____ Undergraduate Course _____ Graduate Course		
Applies to: _____ Major _____ Minor _____ University Studies		
_____ Required _____ Elective	_____ Required _____ Elective	_____ Not for USP
Prerequisites _____		
Grading _____ Grade only _____ P/NC only _____ Grade and P/NC Option		
Frequency of offering _____		

Proposed Course Information. (Please indicate only proposed changes below.)

Course No.	Course Title	Credits
This Proposal is for a(n) _____ Undergraduate Course _____ Graduate Course		
Applies to _____ Major _____ Minor _____ University Studies		
_____ Required _____ Elective	_____ Required _____ Elective	_____ Not for USP
Prerequisites _____		
Grading _____ Grade only _____ P/NC only _____ Grade and P/NC Option		
Frequency of offering _____		

A. Changes in the **course description**,

1. Catalog description (include a display of current and proposed course requirements).
2. Course outline of the major topics and subtopics (minimum of two-level outline).
- 3.a. Instructional delivery methods utilized: (Please check all that apply).

Lecture: Auditorium	ITV	Online	Web Enhanced	Web Supplemented
Lecture: Classroom	Service Learning	Travel Study	Laboratory	Internship/Practicum
Other: (Please indicate)				

3.b. MnSCU Course media codes: (Please check all that apply).

None:	3. Internet	6. Independent Study	9. Web Enhanced
1. Satellite	4. ITV Sending	7. Taped	10. Web Supplemented
2. CD Rom	5. Broadcast TV	8. ITV Receiving	

4. Course requirements (papers, lab work, projects, etc.) and means of evaluation.

B. Rationale for each of the changes proposed.

C. Impact of this Course on other Departments, Programs, Majors, or Minors

1. Does this course increase or decrease the total credits required by a major or minor of any other department? If so, which department(s)?
2. List the department(s), if any, which have been consulted about this proposal.

D. Describe impacts of this proposal on the University Studies Program.

Definitions:

01-Satellite:

02- CD Rom:

03- Internet: Predominately = where all, or nearly all, course activity occurs in an online environment. One to two activities may occur face-to-face in a classroom, with the maximum being two activities.

04 – ITV Sending: a course in which students are in the classroom with the instructor, other students join via interactive television technology from other geographically separate locations

05 – Broadcast TV:

06 – Independent Study: a course in which the teacher develops specialized curriculum for the student(s) based on department guidelines in the University course catalog

07 – Taped: a course in which the teacher records the lessons for playback at a later date

08 – ITV Receiving: a course in which students are not in the classroom with the teacher, other students join via interactive television technology from other geographically separate locations

09 – Web Enhanced- Limited Seat Time: For a course in which students are geographically separate from the teacher and other students for a majority of required activities. However, some on-site attendance is required. The course includes synchronous and/or asynchronous instruction.

10 – Web Supplemented- No Reduced Seat Time: For a course utilizing the web for instructional activities. Use of this code may assist your college/university in tracking courses for “smart classrooms” and/or facility usage.

Attach an ***Approval Form*** with appropriate signatures.

Department Contact Person for this Proposal:

Name (please print)

Phone

e-mail address

[Form Revised 7-5-07]