

# Winona State University



Number: 3-26

Title: Program Review

Responsible Officer: Provost  
Responsible Office: Academic Affairs

**PURPOSE:** The purpose of this regulation is to ensure that all academic programs, including undergraduate major and minor programs and graduate certificate and degree programs, are reviewed on a regular basis.

A program review is a cyclical and collaborative process for evaluating and enhancing the quality and currency of academic programs at Winona State University. The review is conducted through a combination of internal and external evaluations with the goal of identifying pedagogical strengths and weaknesses of programs for our students, our accrediting agencies, and the various communities that we serve.

## Objectives of Program Review

The program review addresses three categories of objectives.

1. Internal to the program:
  - a. To maintain high quality academic programs
  - b. To promote excellence in teaching, research and scholarship, and service
  - c. To promote professional growth and development
  - d. To promote excellence in the support of student growth
  - e. To improve the quality of the learning experience
  - f. To assist the program in decision making and planning
2. Internal to the university:
  - a. To monitor and enhance the quality of the learning experience
  - b. To assist University decision making and planning
  - c. To inform students about program quality
3. External to the university:
  - a. To benchmark performance measures and standards in all areas of academic activity against appropriate external bodies
  - b. To provide external evidence to accrediting bodies, the Minnesota State College & Universities system, and the State of Minnesota

## Guiding Principles

1. All non-accredited academic programs are reviewed on the five-year cycle. For accredited programs, the program review schedule is coordinated with accreditation timeline.
2. The program review has the following five components:
  - a. Evidence Portfolio
  - b. Self-Study Report
  - c. External Review
  - d. Program Response to External Review

- e. Administrative Response
- 3. Program review is completed on a pre-defined schedule.
- 4. The complete record of program review is kept in the dean's office.
- 5. The cost of external reviewer is paid by the Office of Academic Affairs.

DEFINITIONS:

See Procedure 3-26A for definitions

PROCEDURE:

See Program Review Procedure-3-26A

SIGNATURE, TITLE AND DATE OF APPROVAL

This policy needs to be signed by the approval officer (listed below) before it is considered approved.

Approved:

  
\_\_\_\_\_  
President

4-4-16  
\_\_\_\_\_  
Date

Policy History:

Date of Adoption:

Date of Implementation:

Date & Subject of Revisions: