



Winona State University

Appointment of Graduate Faculty

PURPOSE: To describe the requirements and procedures involved in the appointment of graduate faculty members.

OVERVIEW: The Appointment of Graduate Faculty Status policy reflects the philosophy that graduate education can flourish only in a climate in which faculty scholarship and professional activity is expected. To sustain a graduate culture requires a genuine commitment to scholarship and professional activity in all its forms, as well as to effective teaching and advising. Discipline specific requirements related to accrediting organizations or regulatory agencies are identified on the department, program or college website. Only faculty with Graduate Faculty appointments may teach, advise graduate students as they develop capstone projects, direct research, direct graduate-level independent studies, chair or serve on graduate student committees and oral examinations, participate in departmental decisions concerning graduate studies, serve on Graduate Council, and supervise graduate assistants.

DEFINITIONS

Graduate Faculty Status	Tenure/Rank Status	Eligibility for Chairing and Serving on Committees, Teaching, and Advising	Research/Expertise Record
DOCTORAL FACULTY STATUS	Full-time tenured or probationary appointment/ assistant, associate, or professor rank.	Doctoral, Master's, and Graduate Certificate Committee Chair or Committee Member for Projects, Theses, and Papers Teach and Advise Doctoral, Master's, and Graduate Certificate Students	Education: doctoral degree from an institution accredited by a regional accrediting agency in the United States. International doctorate from a university approved by the ministry of education in the country where the university resides. Record of scholarship and preparation to teach at the doctoral level. Research and scholarship appropriate to the program and degree offered. Evidence of mature, independent work continuing to the present in scholarly, research, or creative activities. Such evidence may include, but is not limited to, published books, scholarly monographs, articles or other appropriate refereed journals, presentations, consultancy, or other significant scholarly and professional activity.
GRADUATE FACULTY STATUS I	Full-time tenured or probationary faculty appointment or fixed term appointment/ assistant, associate, or professor rank	Master's, and Graduate Certificate Committee Chair for Theses and Papers Doctoral, Master's, and Graduate Certificate Committee Member for Theses and Papers Teach and Advise Master's, and Graduate Certificate Students	Education: doctoral or master's degree from an institution accredited by one of the six regional accrediting agencies (North Central Association, Southern Association, etc.). Record of research, scholarship, or achievement appropriate for the graduate program.

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GRADUATE FACULTY STATUS II	Adjunct faculty or expert practitioner, and community or content expert	Doctoral, Master's, and Graduate Certificate Committee Member for Theses and Papers Teach Master's, and Graduate Certificate Students	Education: Master's Degree <i>and</i> one of the following criteria (may teach a maximum of 10 credits per year), in the discipline in which they are teaching: <ul style="list-style-type: none"> ● 18 graduate credits in discipline (Higher Learning Commission (HLC), http://download.hlcommission.org/FacultyGuidelines_2016_OPB.pdf, p.3) ● Professional certification ● Significant experience in the relevant area of specialization and/or professional field

PROCEDURE:

See Procedure 3-18A: Procedure is a separate document.

SIGNATURE, TITLE AND DATE OF APPROVAL

This policy needs to be signed by the approval officer (listed below) before it is considered approved.

Approved:



 President

2-May-2018

 Date

Policy History:

Date of Adoption: 2017 Date of Revisions: 2/23/1992

Date of Implementation:

Date & Subject of Revisions: Last Modified: 2013, 2009