

**NOTICE OF VACANCY**

Faculty

|  |  |
| --- | --- |
| **POSITION**: | Click here to enter text. |
| **APPLICATION DEADLINE**: | Open until filled; Review begins Click here to enter a date. |
| **RANK/TITLE**: | Choose an item. |
| **TYPE OF APPOINTMENT**: | Choose an item. |
| **SALARY**: | Commensurate w/ Experience |
| **APPOINTMENT DATE:** | Click here to enter text. |
| **PRIMARY LOCATION:** | Click here to enter text. |

**RESPONSIBILITIES**:

* Teach [list specific content areas] The incumbent would be expected to teach courses that would include, but are not limited to [list specific courses]
* Instruct courses in varied locations, at varied times, and via various media commensurate with department and university needs.
* Engage in scholarly research or creative achievement to enhance knowledge of field.
* Provide evidence of continuing preparation and study in the field to enhance teaching abilities.
* Contribute to student growth and development including student advising.
* Support Winona State University's mission to enhance the intellectual, social, cultural and economic vitality of the people and communities we serve. Provide service to the university and community including the program, department, college, university and greater community.
* [For accredited programs, or those intending to become accredited] Assist with programmatic accreditation
* [Other responsibilities that are unique to this position]

**QUALIFICATIONS**:

Minimum:

* [Earned doctorate in ].
* Demonstrated commitment to quality teaching.
* [Other minimum qualifications specific to this position]

Preferred:

* Skills/ability to integrate technology to enhance learning and teaching.
* [Other preferred qualifications specific to this position]

**OTHER CONSIDERATIONS:**

* The applicant should demonstrate a knowledge of and interest in diverse cultures and populations.
* All applicants must be able to lawfully accept employment in the United States.
* If hired, official transcript(s) must be provided to Human Resources prior to first duty day.
* Employment for this position is covered by the collective bargaining agreement for the Inter Faculty organization (IFO) which can be found at <https://www.winona.edu/hr/seniorityrostersandunioncontracts.asp>
* In accordance with the Minnesota State Colleges and Universities Vehicle Fleet Safety Program, faculty and staff driving on college/university business, who use a rental or state vehicle, shall be required to complete a vehicle Use Agreement form and conform to Minnesota State College and Universities vehicle use criteria and consent to a motor vehicle records check.

**APPLICATION INFORMATION**:

Apply Online: [www.governmentjobs.com/careers/winona](http://www.governmentjobs.com/careers/winona)

A complete online application will include:

1. A cover letter which addresses the qualifications listed previously;
2. Curriculum Vitae/ Resume;
3. Transcripts (undergraduate and graduate);
4. Contact Information for at least 3 references, with addresses and telephone numbers.
5. [At least three letters of reference.]

*Please advise persons providing letters of reference of Minnesota's open record law which can make such letters available to applicants upon request*.

*The mission of WINONA STATE UNIVERSITY is to enhance the intellectual, social, cultural and economic vitality of the people and communities we serve. We offer undergraduate programs based on the traditions and values of the arts and sciences and an array of graduate and professional programs that are especially responsive to the needs of the Upper Midwest. We prepare our graduates to serve generously, lead responsibly and respond imaginatively and creatively to the challenges of their work, their lives and their communities.* ***A community of learners improving our world!***

*A member of the Minnesota State Colleges and Universities System.*

*Winona State University is an Equal Opportunity employer/educator committed to the principles of diversity. We prohibit discrimination against qualified individuals based on their race, sex, color, creed, religion, age, national origin, disability, protected veteran status, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or membership in a local commission as defined by law. As an affirmative action employer, we actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status.*

*The University provides reasonable accommodations to qualified individuals with disabilities upon request.*

**APPROVALS / ACKNOWLEDGEMENTS:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
| 1. Supervisor (Non-IFO) | Date | 4. Appropriate Vice President | Date |
|  |  |  |  |
| 1. Department Chair (Acknowledgement) | Date | 5. Human Resources | Date |
|  |  |  |  |
| 3. Dean | Date | 6. Affirmative Action Officer | Date |